Project Budget: Expenditures and Income

- Artists must apply for a fixed award amount of $1,500; $4,500; or $7,500
- Provide panelists with a simple break-down of your income and expenses. Use this form only.
- Include both confirmed and unconfirmed income; indicate this status on the second *Budget Notes* page.
- Indicate the specific use of funds requested of 4Culture (e.g. documentation + 60% of marketing expenses)
- The total project expenses must equal your total project income, including your *Request to 4Culture*.

EXPENSES			**INCOME**	
Include general expenses related to the proposed project.	Expenses		Cash, Grants, Gifts, Ticket Sales, and In-Kind Support, etc.	Request to 4Culture
PEOPLE (Applicant, artists fees, etc.):				
Project Director (150hrs@$25hr)	$3,750.00		$1,115.00 - Own Money	$2,635.00
Technical Assistant (50hr@$20hr)	$1,000.00			$1,000.00
Editing Assistant (20hrs@$20hr)	$400.00		$400.00 - Own Money	
SERVICES (Insurance, rentals, etc.):				
Matting/Framing	$3,000.00		$3,000.00 - VetsGrant	
Liability Insurance	$450.00			$450.00
Photo Printing	$3,750.00		$3,750.00 - VetsGrant	
SUPPLIES/MATERIALS:				
Projectors (3)	$9,500.00		$9,500.00 - In Kind	
Headsets (3)	$190.00		$190.00 - In Kind	
PROMOTION/PUBLICITY:				
Annoucement Design	$350.00			$350.00
TRANSPORTATION/SHIPPING:				
Transporting Work/Gas	$65.00			$65.00
DOCUMENTATION/ASSESSMENT:				
Installation Documentation	$700.00		$700.00 - In Kind	
OTHER:				
TOTALS:	$23,155	=	$23,155	
	Expense Total		**Income Total (Income + 4Culture Request)**	

PROJECT BUDGET NOTES

You may use this page to explain your *Project Budget* on the previous page. Let the panelists know if grants, gifts or other support is confirmed or unconfirmed. If needed, use this area to further explain your expenses and income and how you arrived at your figures. Reference the corresponding line items from the *Project Budget*.

CATEGORY/SUB CATAGORY	NOTES:
People	"Own Money" is funding from my savings that I have set aside for this project. This is confirmed.
"In Kind"	I have in-kind services and equipment for this project from veterans. This support is confirmed.
Supplies/Document	I have applied to Vets Grant for additional support of this project. This award is not confirmed.