



CULTURE

TEL 206.296.7580
V/TTY 206.296.8574
FAX 206.296.8629

101 PREFONTAINE PL S
SEATTLE WA 98104

WWW.4CULTURE.ORG

REQUIRED APPLICATION MATERIALS

ARTISTS RESPONDING TO THE WEATHERWAX PUBLIC ART PROJECT CALL MUST SUBMIT THE FOLLOWING MATERIALS VIA [ONLINE APPLICATION](#):

PROFILE - The Profile, or applicant contact information fields, must be completed in full.

RESUME - Upload your (two-page maximum) resume as a Microsoft Word (.doc) or Text (.txt) file. Keep the formatting simple.

Below are some suggested items to include in your resume:

- *Contact Information:* At the top of each page, include your name, address, phone number, email address, and URL.
- *Education:* List all academic degrees earned. Also include periods of study at schools or universities attended without completing a degree.
- *Professional Experience:* List relevant skills and projects including
 - *Commissions:* List commissions with details including the project or artwork title, location, commissioning agency, project partners, project budget and date of completion.
 - *Exhibitions:* List the title of the exhibition, exhibition space, and city and state where the exhibition was presented. Indicate if it was a solo show, group show, juried exhibition or invitational exhibition.
 - *Collections:* List private collections, corporate collections, permanent public collections, etc. You may want to ask permission to list a private owner of your work.
 - *Experience:* You may also consider listing experience that is relevant to your professional art-making career including teaching, technical experience, residencies and lectures.
- *Honors, Awards & Grants:* List honors and awards, grants or other recognition of merit.
- *Bibliography:* List books, magazines, newspapers, and catalogues that reference your artwork.
- *Professional Affiliations:* List professional organizations – national, regional and local – to which you belong.

STATEMENT OF INTEREST – Write a statement, in 300 words or less, that describes why you are interested in this opportunity, how your past work is appropriate for this project, and how you meet the eligibility requirements and selection criteria outlined in the Call.

DIGITAL IMAGE WORK SAMPLES – Upload up to 16 digital images of past work (no composites) that best illustrate your qualifications for this project. Images will be projected one at a time during the application material review session.

Upload JPG files only (GIFs, TIFFs and other formats will not be accepted). Images must be under 2MB, 1920 pixels on the longest side and at least 72 dpi.

You will be required to list the title of the artwork, date of completion, medium, and dimensions. Optional fields include project location, commissioning agency, budget, project partners (architectural, engineering, and/or landscape architecture firms, etc.), photo credit and copyright owner. You are encouraged to include a brief description (75 words or less) of each work sample. Once uploaded, the system will automatically label the files with your last name, first initial, and a sequence number.

After your first entry, the text fields will automatically populate with information from the previous work sample upload. This is meant to help expedite the inclusion of multiple work samples per artwork, as relevant. This can be easily changed by highlighting and typing over the text.

All work samples and descriptive text can be reviewed, edited or deleted by clicking on the file name in the left hand progress navigation. Work samples can be reordered if needed when the application preview step is reached.

APPLICATION PREVIEW – Select the Application Preview link to save the entire application as a draft or submit it for consideration. By selecting "Save as Draft" you can continue to access and edit content through the "My Applications" tab until the deadline for submissions. Once you select "Save & Submit" you will no longer be able to make changes. All applications must be submitted to be considered.

DEADLINE
APPLICATIONS MUST BE SUBMITTED NO LATER THAN
5:00 P.M. ON MONDAY, FEBRUARY 27, 2011.

*Don't wait until the last minute to apply! We strongly urge you to submit your application early to lessen the traffic load on the online site.

QUESTIONS?

Please contact:

Tamar Benzikry-Stern

tamar.benzikry@4culture.org

206.296.8692

Willow Fox

willow.fox@4culture.org

206.205.8024