



## **2019-20 ON-SITE REVIEW PROGRAM**

### **CALL FOR APPLICANTS**

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**WWW.4CULTURE.ORG**

#### **What is an On-Site Reviewer?**

On-Site Reviewers go to events presented by arts and heritage organizations that receive funding (or are considering applying for funding) from 4Culture—orchestras, theaters, dance groups, galleries, choruses, interdisciplinary presenters, festivals, arts educators, regional museums, historical societies, preservation organizations, etc.—and then write up short reviews of their experience. These reviews include a brief discussion of the quality of the work, the skill of production or presentation, the appropriateness of the venue, and the response by the audience or community. The reviews are compiled and given to the panels that determine funding for these organizations. The goal is to give these panels a patron's-eye-view of each organization, to supplement what the organization says about itself in its application.

#### **What is 4Culture looking for in On-Site Reviewers?**

We are seeking artists, arts and heritage administrators, and informed community members who are comfortable evaluating arts and heritage events and who are able to articulate their opinions clearly in written form. You must have some verifiable background in an artistic discipline (or in multiple disciplines) or heritage/preservation activity, or you must be able to demonstrate your knowledge and experience in some other way. You must be able to discuss the substance of events, not just give a “thumbs-up, thumbs-down” response. Because grant panel members may be reading applications from more than 350 organizations, it’s crucial that On-Site Reviews be both thoughtful and concise. 4Culture funds organizations throughout King County; not all reviewers will be sent to the far reaches of the county, but it is a point in your favor if you are willing to travel to Auburn, Duvall, Lake Forest Park, Enumclaw, or other suburban communities.

#### **What kind of commitment is required of On-Site Reviewers?**

On-Site Reviews will be conducted between May 1, 2019, and December 31, 2020. During the spring and fall, when arts activity is heavier, On-Site Reviewers could possibly attend 3-4 events in a month, but more often will attend 1-2 events per month. Reviews should be submitted to 4Culture within two weeks after the event.

On-Site Reviewers receive 2 tickets to each event they review and are paid \$40 per review. We regret that we are unable to pay for travel expenses (there are some

exceptions, such as trips involving ferries). We strive to send reviewers to a range of events, from large institutions to small community groups.

**Can a Reviewer be currently employed or affiliated with an arts or heritage organization that receives funding from 4Culture?**

Yes. We encourage working artists and administrators to apply. No one will be sent to review an organization with which they have a conflict of interest, but hands-on experience with arts or heritage in King County is a plus.

**How does one apply to become an On-Site Reviewer?**

**Applications are due by 5 pm on Wednesday, April 24, 2019.**

Please submit:

1. One page with your name, address, phone number, and e-mail address, along with a short (200-500 word) review of an event you've recently attended. (You don't need to follow the On-Site Review format, but you are welcome to do so. This sample review is to demonstrate your clarity of thought and articulateness.)
2. A resume indicating your experience with arts or heritage activity. If your experience is non-professional or doesn't fit a resume format, please write a short statement describing your experience and what art forms or heritage activities you'd be comfortable reviewing.

Please submit these either through e-mail to Bret Fetzer at [bret.fetzer@4culture.org](mailto:bret.fetzer@4culture.org), or through the post to:

4Culture On-Site Review Program  
Attn: Bret Fetzer  
101 Prefontaine Pl S  
Seattle, WA 98104

**E-mail submissions are strongly preferred.** Please put "On-Site Review Applicant" in the subject line.

**If you have any questions before you apply, please contact Bret Fetzer at the e-mail address above or at 206.263.1599.**