Welcome!

This is a quick tutorial to help you set up your 4Culture application account. With an account, you’ll be able to apply for most of our grants and opportunities, as well as manage your awards, and request payments.
On 4Culture’s website, located at 4Culture.org, you will find our grant opportunities on our “Grants and Artist Calls Page.”

You can find links for this page on the upper menu, or click on the section titled “Looking for Grants”
On the Grants and Artist Calls page you will see that we organize our opportunities in four categories. These include:

Projects
Buildings and Equipment
Operating Support and
Artist Calls

After a brief description of each opportunity, you will see the word “Details” – click on this to learn more about the opportunity and see the application guidelines.
The guidelines pages will provide information about the opportunity including – What the grant offers, who is eligible, resources for helping you succeed, what happens after you submit your application, and how to apply.

You’ll also find detailed information about how to submit work samples or other required materials.
At the very bottom of section number “5” – the “Apply section” on the guidelines page, you’ll see a link to the application itself.
That “Apply” link will magically transport you to apply.4culture.org where you’ll be able to login if you have an account or you can create an account.

If you have a 4Culture account, simply login with your username and password.

For individuals, if you’re new to 4Culture or haven’t applied using our newish on-line portal, go ahead and Create An Account.

If you’re a new staff member or a volunteer with an organization or group or if your organization or group has not applied to 4Culture before –welcome! We will need you to Request an Account.
Again, if you have used our system before, simply login with your 4Culture username and password.
If you have applied to 4Culture in the past, but don’t have an account on our new portal, you will need to simply register.

If you have selected Create an Account because you are an individual new to 4Culture, you will need to provide us with information about you here.

If you have applied to 4Culture in the past, but you don’t have an account on our new portal, then you will need to Register. This will connect your older account information with our newer system.

If you have selected Create an Account because you are an individual new to 4Culture, you will need to provide us with information about you here.

We ask you to indicate your King County Council District and your Washington State Legislative District. This is really important information for us to have – it’s specifically to help us advocate for the continued funding of our grant programs at 4Culture, so please be sure to complete that properly.
If you selected REQUEST AN ACCOUNT, please complete the requested information, and we will help get you started. Use this form if your organization or group has never applied to 4Culture before or if you are a new staff member or volunteer at an organization that needs an account.

If you selected Request an Account because you are a group or organization that has not applied to 4Culture before, or you are a new staff member or volunteer, please complete this page and we will help get you started.
Now you are ready to create an application in your own 4Culture account. This page will now serve as your home base.

You can start an application under “Your Applications” and after working on an application and saving it, you can return to it by visiting apply.4culture.org. After logging in, you will find your DRAFT here.

You can access this page by visiting apply.4Culture.org. Once you login, you will find your draft applications under “Your Applications.”
If you select “Start a New Application” You’ll be taken to this page, where you will see a list of most of the currently opportunities we have available.

If you have any questions we are happy to help guide you through this and help you find out what the best application is for you. You can return to your draft on this page as necessary.

We will make every effort to ensure equal access for all applicants. If you require accommodations, please contact us as soon as possible. We’re happy to help!
As you work on your application, be sure to scroll down and select “Save a Draft” often.

So if you are working on an application and say you need to go make dinner, be sure to “Save a Draft.” That way, when you return to apply.4culture.org and login, everything you had saved will be available for you to continue working on.

For your security, after 60 minutes of inactivity, our system will notify you that there has not been activity on the application, and it will log you out. If you have not saved your work, it will be lost.

Our advice is to “Save a Draft” often!
Thank you for watching this video. Remember, we are always here to help. We look forward to receiving your application!