

MEETING AGENDA

Committee:4Culture BoardDate:May 29, 2024Time:4:00 PMLocation:Wapato Conference Room, 4Culture (or via Zoom)

If you cannot attend the meeting, or expect to leave early or arrive late, please call Erica Maniez at 206/848-0249. Please <u>register in advance</u> for the Board Meeting if you plan to attend virtually; please <u>let Erica know</u> if you plan to attend in person. To join the Zoom meeting, <u>please</u> <u>use this link</u> on your smart phone or computer; the passcode is 6nHYh#

If you dial in, call (253) 215-8782, then enter passcode 349142. The meeting ID is 820 3740 8915.

- 1. Call to Order (Eugenia Woo) 4:00 PM
 - a. Welcome and Introduction of guests and staff members
 - b. Land Acknowledgement: Angie Hinojos
 - c. Public Comment
 - d. Board Minute: Bryan Ohno
- 2. BIPOC Artists Panel (Brian J. Carter) 4:15 PM
 - Khazm Kogita, 206 Zulu
 - Michelle Lang-Raymond & Isiah Anderson, Jr., Acts On Stage
 - Jake Prendez, Nepantla Gallery

3. Consent Agenda - 4:45 PM - ACTION REQUIRED

- a. Review and approval of the Minutes from the April 24, 2024 Board Meeting
- b. Review and approval of King County Landmark Nomination Support grant recommendations.
- c. Review and approval of Public Free Access grant recommendations.
- d. Review and approval of Arts and Historic Preservation Emergency grant recommendations.
- 4. Year One Programs Overview (Calandra Childers) 4:55 PM
- 5. Executive Director's Report (Brian J. Carter) 5:05 PM

- 6. Executive Director Performance Evaluation Share-out (Eugenia Woo) 5:15 PM
- 7. Adjournment 5:30 PM

This information is available in alternative format for persons with disabilities at 206 296.8574 TTY.

Upcoming Meetings & Board Connections Events:

June Board Meeting	September Board Meeting
June 26, 2024 4:00 – 5:30 PM	September 25, 2024 4:00 AM - 5:30 PM
4Culture/Zoom	4Culture/Zoom



CONSENT AGENDA

Date: May 29, 2024

A. Minutes from April 24, 2024 Board Meeting

Proposed Motion 2024-XX: A motion recommending approval of the minutes from the April 24, 2024 meeting. (Minutes included).

B. King County Landmark Nomination Support Grant Recommendations

Proposed Motion 2024-XX: A motion recommending approval of 4 Landmark Nomination Support grants for a total allocation of \$25,334. (Staff Report included).

C. Public Free Access Grant Recommendations

Proposed Motion 2024-XX: A motion recommending approval of 41 Public Free Access grants for a total allocation of \$300,000. (Staff Report included).

D. Emergency & Unforeseen Opportunity Grant Recommendations

Proposed Motion 2024-XX: A motion recommending approval of an Arts Emergency and Unforeseen Opportunity grant for the Renton Civic Center in the amount of \$10,000. (Staff Report included).

Proposed Motion 2024-XX: A motion recommending approval of an Arts Emergency and Unforeseen Opportunity grant for Indigenous Creatives Collective (dba yehaw) in the amount of \$10,000. (Staff Report included).

Proposed Motion 2024-XX: A motion recommending approval of an Historic Preservation Emergency and Unforeseen Opportunity grant for the Greater Kent Historical Society in the amount of \$1,750. (Staff Report included).



101 PREFONTAINE PLS SEATTLE, WA 98104 4CULTURE.ORG

DRAFT - BOARD MEETING MINUTES

Date:	Wednesday, April 24, 2024
Committee:	Board Meeting
Location:	Wapato Conference Room, 4Culture
Attending Board:	A C Petersen, Afua Kouyaté, Angie Hinojos, Bryan Ohno, Catherine
	Nueva Espana, Eugenia Woo, Frank Martin, Khazm Kogita, Latha
	Sambamurti, Leanne Guier, Natasha Rivers, Seth Margolis, Staci Adman,
	Steven Schindler
Other Board:	Brian J. Carter, Claudia Balducci, Sarah Steen, Teresa Mosqueda
Absent Board:	Claudia Balducci, Neil Strege, Sarah Perry
Staff:	Amber Trillo, Calandra Childers, Chieko Phillips, Christina DePaolo, Claire
	Miccio, Dalayna Sampton, Dana Phelan, Emily Lawsin, Erica Maniez, Jon
	Graef, Jonathan Cunningham, Kelly Pajek, Liz Reyes
Guests:	Ashley Song, Erin Shigaki, Janelle Ligrani, Jim Greenfield, Tania Mondaca

1. Call to Order

The Board meeting was called to order by Eugenia Woo at 4:01 PM. Woo led a round of introductions. Brian Ohno offered a land acknowledgment, giving gratitude to those who have cared for the land. Artist and activist Erin Shigaki joined the meeting for the Board Minute presentation.

2. Consent Agenda

MOTION #2024-23: Minutes from the March 27, 2024, board meeting were approved as presented. The motion was passed unanimously. (Vote: 14-0-0. Motion by Leanne Guier/Latha Sambamurti)

MOTION #2024-24: The 4Culture Board approved the February 2024 expenditures as presented. (Vote: 14-0-0. Motion by Leanne Guier/Latha Sambamurti)

MOTION #2024-25: The 4Culture Board approved the March 2024 expenditures as presented. (Vote: 14-0-0. Motion by Leanne Guier/Latha Sambamurti)

3. Employee Handbook

Brian noted that folks have had about a month to review the handbook. This update is primarily routine, but will prepare us well for upcoming Doors Open hiring. Eugenia thanked Amber for her work on the handbook.

MOTION #2024-26: The 4Culture Board approved the new Employee Handbook at presented. (Vote: 14-0-0. Motion by A C Petersen/Staci Adman)

4. Doors Open Implementation Plan

Claire Miccio reported about upcoming Doors Open milestones and shared a slideshow regarding implementation. We have been doing a lot of community outreach, in addition to internal planning and setting expectations. The plan itself corresponds to the ordinance. The plan will be submitted to the Executive by June, and then to the full Council. Full program implementation starts in 2025.

We'd like to involve board members in the planning process, as we ensure understanding and gather feedback. We will hold two sequential deep dive conversations about the Implementation Plan for board members. Erica will be in touch regarding scheduling.

5. 2025 Budget Update

Jonathan Cunningham gave an update on the 2025 budget process and noted that we are moving to a single year budget for 2025, following the lead of King County. We'll return to a biennial budget after 2025. Because of Doors Open, we will also be doing an amendment on the 2024 Budget. Jonathan shared a slideshow on the budget timeline. The Executive Committee is scheduled to approve the budget in August.

Bryan Ohno asked if the staffing plan is based on expected revenues; the current staffing plan is related specifically to Doors Open and the increased Doors Open funding, but the 4Culture budget is responsive to changes in funding.

Eugenia Woo asked how much Lodging Tax has bounced back from the pandemic? Jonathan will check on this information. Steven Schindler noted that Lodging Tax may already have increased over pre-pandemic totals; there are more hotel rooms available now and the price of hotel rooms has also increased. Vacancy rates might be lagging on an overall basis. Steven also noted that the State's projections for lodging tax have always been conservative and have often been surpassed.

6. Executive Director's Report

Brian shared the following updates:

- New space at Prefontaine Building is being prepared for staff. Two suites on the 6th floor have been combined to one 5,000 square foot space. Moving into that space are Year One, Heritage, and Administration departments. We are anticipating a middle or end of May move-in. There will be some kind of celebration; it may be feasible to hold the June board meeting there, or gather there afterward.
- Brian recognized new Year One staff member Liz Reyes, who came to us from MOHAI; she has also worked with SAM. Two other staff members will join us on May 1. Fundisha Tibebe and Casey Moser will join the staff on May 1 as Program Managers. This fully staffs our Year One programs. There are a number of hires happening right now, but we are working to keep the culture of the organization.

7. Adjournment

The meeting was adjourned at 4:58 PM, followed by Board Buddies.



101 PREFONTAINE PL S SEATTLE, WA 98104 4CULTURE.ORG

Staff Report King County Landmark Nomination Support

Date:	May 20, 2024
То:	4Culture Board of Directors
Board Liaison:	Frank Martin
Prepared by:	Emily P. Lawsin, Historic Preservation Program Manager, and
	Dana Phelan, Historic Preservation Program Director
Re:	2024 King County Landmark Nomination Support Recommendations

<u>MOTION: The Historic Preservation Advisory Committee recommends that the 4Culture</u> <u>Board accept the 2024 King County Landmark Nomination Support award</u> <u>recommendations as presented to 4 individuals, for a total program allocation of \$25,334.</u> <u>(Vote 3-0-1; Motion by Justin Ivy / Second by Robyn Mah. Abstention due to conflict of</u> <u>interest by Huy Pham).</u>

Program Background

King County Landmark Nomination Support funds the preparation of local landmark nominations for historic places in King County, Washington. For this pilot 2024 year, it is open to individuals, groups, and municipalities outside of Seattle that have the property owner's consent for landmark designation.

Funds may be used to support historic preservation consultant fees or other expenses related to the preparation of a landmark nomination. Landmark nominations that address underrepresented aspects of King County history, and projects that serve or engage underrepresented communities in historic preservation, will receive additional priority for funding.

Program Criteria

The recommendations of the Historic Preservation Advisory Committee were based on the following evaluation criteria, as detailed in the 2024 King County Landmark Nomination Support guidelines:

- **Quality:** The applicant is addressing the long-term preservation of a historic place by preparing a landmark nomination, has obtained owner consent for the nomination, and has confirmed landmark eligibility with the King County Historic Preservation Program. Their plan to complete the nomination aligns with best practices in historic preservation or shows innovation within the field. The application is clear and complete. (5 points)
- **Public Benefit:** The nomination project has the potential to expand the public's understanding and awareness of historic places in the county and/or highlights historic places in innovative ways. The project will contribute to the long-term preservation and stewardship of a historic place. (5 points)
- Advancing Equity: The proposed nomination focuses on telling the full story of historic places, inclusive of underrepresented communities, and provides opportunities for historically marginalized groups to tell their stories and/or work firsthand with historic resources. The project addresses underrepresented aspects of King County history, and/or serves or engages underrepresented communities in historic preservation. This is not a requirement for funding. (5 points)
- **Feasibility:** The applicant is able to start the project soon after award notification and complete the nomination within 24 months as demonstrated through a realistic budget, prepared project team, and ability to complete the project on a reimbursement basis. (5 points)

This year's King County Landmark Nomination Support budget set aside a minimum of 20% for Equity Investments. The Equity/Geography Investments for King County Landmark Nomination Support were structured as a percent of the total request. Applicants were also eligible for Equity Investment funds if they scored an average of 5/5 on the Advancing Equity criterion.

Outreach Process

After all Projects programs were put on hold until 2025, Dana Phelan, 4Culture Historic Preservation Program Director, and Emily P. Lawsin, Historic Preservation Program Manager, identified time-sensitive projects that may require funding this year, 2024. Dana and Emily met with King County Historic Preservation Program Staff Jennifer Meisner, Todd Scott, and Sarah Steen, on January 9, 2024, to discuss this new funding program to prioritize support for landmark nominations and ways they could help with outreach. Dana or Emily made presentations about the new King County Landmark Nomination Support program at 4Culture Staff, Board, and Historic Preservation Advisory Committee meetings between January and April. Preservation staff consulted with Communications staff about the outreach plan for this pilot year. Individualized emails were sent to King County residents who had previously inquired about potential landmark nomination support.

4Culture staff opened King County Landmark Nomination Support applications on March 13, 2024. The application due date was April 24, 2024. The King County Landmark Nomination Support budget was drawn from \$29,860 in recaptured Preservation Special Projects funds in 2024, with the potential to also draw down part of the 2024 Preservation Special Projects budget of \$92,000. Any remaining Projects funds will roll over to 2025.

During the open application period, Emily and Dana provided individual consultations with all applicants by phone, email, and online meetings. A recording of how to open a 4Culture account was made available on the program guidelines webpage, as well as a successful application from

a previous year for a similar landmark nomination project. Emily and Dana reviewed draft applications on request and provided feedback to all applicants.

Review by HPAC

4Culture staff designed a process to fund Landmark Nominations meeting specific eligibility criteria on a quarterly basis going forward, with a streamlined application and review. Eligible grant applications to fund Landmark Nominations may be separated from the Preservation Special Projects annual cycle as a unique project type. The Historic Preservation Advisory Committee (HPAC) may review applications at their regular bi-monthly meeting times, similar to how Preservation Emergency and Unforeseen capital applications are currently reviewed.

The HPAC members were provided the five applications on May 1, with a due date to enter preliminary scores on the grant criteria before May 9. The review was done during the regular HPAC meeting online via Teams on Thursday, May 9, 2023. The HPAC discussed all King County Landmark Nomination Support applications, finalized scores for each application, and made funding recommendations, with facilitation by Emily P. Lawsin. Dana Phelan provided data, helped facilitate the discussion of allocations, and recorded funding recommendations. Support Specialist Liz Reyes supported the review by taking notes the day of the meeting. One HPAC member, Huy Pham, recused himself from deliberations and voting, since he is also on the King County Landmarks Commission, the review body that will make a final determination about whether the nominations meet designation criteria.

Funding Recommendations and Summary

Five King County Landmark Nomination Support applications, requesting **\$35,260** in total funding, were reviewed by the HPAC. The HPAC recommended four applicants for funding, with final awards ranging from **\$4,500** to **\$8,000**.

Equity Investments are intended to shift more of 4Culture's grant funding toward geographic areas and demographic groups that have been under-resourced with cultural funding and have had more limited access to cultural opportunities, including historic preservation.

Of the total **\$25,334** recommended for funding, approximately 30% or \$7,600 was directed toward Geographic Equity Investments. This application cycle was limited to applicants outside Seattle, and 30% is consistent with the proportion of the request awarded as Geographic Equity Investments in the 2023 Preservation Special Projects cycle. One applicant scored an average of 5/5 on the Advancing Equity criterion and received an additional 10% of their request as an Advancing Equity investment, to fully fund their request.

One applicant scored below the award threshold and was denied funding, with the reviewers recommending that staff encourage and help the applicant to apply again.

Score	Base Award	Geography Investment	Advancing Equity award
Range	(% of request)	(% of request)	(% of request)
17-20	60%	30%	10%
13-16	60%	30%	0%
12 or less	0%	0%	0%

The table below summarizes the score tiers and award calculations.

Recommended for Funding

Account Name	Project Title	Mailing City	KC District	Amount Requested	Total Award
Bassetti, Leanette	King County Landmark Nomination for the Highland Dairy Farm Buildings	Woodinville	3	\$7,440	\$6,696
Hasselman, Lisa	Fujioka Family Farm Landmark Nomination	Vashon	8	\$8,000	\$8,000
Peterson, Carol	Funding for Historian for Landmark Registration for the English-Peterson House Nomination	Snoqualmie	3	\$6,820	\$6,138
Potter, Jennifer	King County Landmark Nomination for the Former Vashon-Maury Grange Hall	Vashon	8	\$5,000	\$4,500

Applicant: Bassetti, Leanette

Project Title: King County Landmark Nomination for the Highland Dairy Farm Buildings **Description**: Property owner will work with historic preservation consultant Sarah Martin of SJ Martin Cultural Resource Services to prepare a King County Landmark Nomination for the former Highland Dairy Farm Buildings at 18420 NE 165th St., Woodinville.

Request: \$7,440

Award: \$6,696

Review Comments:

The applicant provided substantial background history of the Highland Dairy Farm, providing a good example of public benefit. They have a quote from a reputable consultant that other applicants in the pool have also listed as a potential consultant. Reviewers felt the equity component could have been more substantive.

Applicant: Hasselman, Lisa

Project Title: Fujioka Family Farm Landmark Nomination

Description: Nominate the Fujioka Family Farm on Vashon Island for King County Landmark status with the assistance of historic preservation consultant Holly Taylor.

Request: \$8,000

Award: \$8,000

Review Comments:

Lisa and Chris Hasselman purchased the Fujioka Farm from the Fujioka family and it is one of the few remaining Japanese American heritage sites in the county that continues to operate as a farm. The reviewers had positive consensus that this was the top scoring application, that included a fascinating, detailed history and public interest. Reviewers recommend full funding since the applicant demonstrated the many ways that they are Advancing Equity, including consulting with the Fujioka family to preserve the Japanese American history of the farm.

Applicant: Peterson, Carol

Project Title: Funding for Historian for Landmark Registration for the English-Peterson House Nomination.

Description: Funding will be used to secure the services of a qualified and experienced historian to prepare and submit a King County Landmark registration form for the residence at 7971 Maple Ave SE, Snoqualmie, Washington. On the King County Historic Preservation Viewer, the property is referred to as the J.W. English Residence, Object ID 1736, HRI ID 1990, Parcel Number 7849700035.

Request: \$6,820 Award: \$6,138

Review Comments:

This application nicely details the historic aspects of the house itself and how it factors into the history of the Snoqualmie area, since it was the home to Snoqualmie's first female mayor.

Applicant: Potter, Jennifer

Project Title: King County Landmark Nomination for the Former Vashon-Maury Grange Hall **Description**: Historic preservation consultant Holly Taylor of Past Forward NW Cultural Services will prepare a King County Landmark Nomination for the former Vashon-Maury Grange building. **Request: \$5,000**

Award: \$4,500

Review Comments:

Reviewers felt this application was well-written. They are not entirely sure about the vision for the space as it evolves with their future plans. They understand that owners are trying to find creative ways to have financial viability for the building.

Not Recommended for Funding

Account Name	Project Title	Mailing City	KC District	Amount Requested
Moon, Jonathan	Project Treehouse Shoreline - 19344 11th Ave NW	Shoreline	1	\$8,000

Applicant: Moon, Jonathan and Rosemary

Project Title: Project Treehouse Shoreline - 19344 11th Ave NW

Description: Restoration and preservation of a significant mid-century modern home located at 19344 11th Ave NW, in Shoreline, which was designed by Ibsen A. Nelson.

Request: \$8,000

Review Comments:

Reviewers were curious to know more about Advancing Equity and Public Benefit, which seemed missing in this application. One attachment included a detailed assessment of the mid-century modern house from the King County Historic Preservation Program; these details should have been more integrated in the application narrative itself, along with the historical importance of the original owner and the architect. The property seems to merit landmark nomination; reviewers highly recommend that the applicant reapply for the next round, after meeting with staff for advice on how to strengthen the application.

Applicant Pool Demographics

Due to the very limited number of individual applicants, we are not able to report on their demographics without revealing potentially sensitive personal information. In addition, 4Culture does not report on demographics for applicant or award pools numbering 10 or fewer.

Contact Us

For comments or questions about this report, contact:

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Dana Phelan Historic Preservation Program Director <u>dana.phelan@4culture.org</u> 206-263-1604



ADVISORY COMMITTEE REPORT

Date:	May 20 th , 2024
То:	4Cuture Board of Directors
Prepared By:	Bart J. Cannon, PhD, Science & Technology Director
Re:	2024 Public Free Access
Attachments:	2024 Public Free Access – Applicant Demographics

MOTION: The Heritage Advisory Committee recommends that the 4Culture Board accept the 2024 Public Free Access award recommendations as presented to 41 organizations, for a total program allocation of \$300,000. Motion was approved. (Vote: 4-0-0; Motion by Seth Margolis / seconded by Teya Cruz-Uribe).

BACKGROUND

4Culture's new Public Free Access program aims to reduce the significant barrier that admission fees pose to many King County residents—particularly underserved communities—and visitors in accessing quality, relevant, cultural experiences.

In 2023, this was an exploratory program, meaning 4Culture used that initial year to gather information about the best protocols for the program going forward. In 2024, the program launched as a lodging tax funded program. In 2025 forward, Public Free Access grants will be funded through Doors Open revenue.

Program funds may be used to provide free or reduced cost admission to cultural programs, events, venues, or activities—existing, new, or restarting in 2024—that are open to the public and publicized to residents and visitors to King County.

PROGRAM CRITERIA

Maintaining our focus on equitable access to funding at 4Culture, this program minimizes the costs incurred in applying by pre-qualifying applications. This means that applicants are automatically pre-qualified if they meet all program requirements and have been funded by 4Culture for the current calendar year for Sustained Support. In addition to making the application process less burdensome, pre-qualifying applications also leverages the expertise of Sustained Support panels and helps reduce program overhead.

In 2025, science and technology focused cultural organizations will also be eligible to apply for funding.

To be eligible to receive Public Free Access program funds in the 2024, applicants must meet the following requirements:

- Approved for current year funding in 4Culture's Arts, Heritage, or Preservation Sustained Support programs at the time of the posted application deadline.
- Provide mission-based, cultural experiences open to the public, King County residents and visitors, occurring between Jan. 1 Dec. 31, 2024.
- Last completed fiscal year expenses less than or equal to \$500,000 (Total Expenses from IRS Form 990-EZ Line 17 or Program Expenses from IRS Form 990 Part IX, Line 25, Column B). Organizations that file a 990-N or that do not file a 990 and have expenses less than or equal to \$500,000 are eligible.
- Have 501(c)(3) IRS determination or a fiscal sponsor.
- Be a nongovernmental organization.

OUTREACH PROCESS

4Culture's Communications team sent targeted bulk e-mail to applicants approved for Sustained Support grants in 2024 and highlighted the program in our newsletter, website, and social media. Assistance was offered to applicants via two online workshops as well as individual assistance via phone and e-mail.

FUNDING RECOMMENDATIONS & SUMMARY

\$300,000 in lodging tax funds were available for this grant program in 2024. 41 eligible applications were submitted for the March 15th deadline.

The number of applicants was smaller than expected; however, as this is the first normal year for the program, it was somewhat difficult to forecast interest. The program expense cap, put in place for 2024 due to the limited amount of funds compared to following years, may have reduced participation, this in addition to the fact that the program is in its first year. Additional, targeted outreach will likely be warranted in 2025.

Public Free Access grants are based on the number of free and reduced cost attendance provided in the previous calendar year that meets the program criteria:

- Mission-based and meaningfully engages the attendee in the mission.
- Provides an identical experience to attendees paying a standard fee.
- Produced by your organization.
- Open and advertised to the general public without restriction or limitation by invitation, such that anyone who wishes to visit/attend/participate/purchase a ticket may do so.
- In-person at venues in King County whereat head counts are taken and recorded.

In addition, applicants located outside the City of Seattle (OS) and/or located in and primarily serving a King County Community of Opportunity (COO) receive an equity investment in the form of a grant multiplier, increasing the grant amount over and above what would have been

awarded otherwise. Finally, an award minimum of \$2,000 was adopted to ensure that even the smallest cultural groups with the fewest attendees would receive useful grants.

Award allocations are summarized in the following tables:

Applicant Category	Award Multiplier
CO0	1.2
Outside Seattle	1.2
COO & OS	1.5
All others	1.0

	Awards			
COO	\$62,147	20.72%		
Outside Seattle	\$50,499	16.83%		
COO & OS	\$77,936	25.98%		
All others	\$109,418	36.47%		
	\$300,000	100.00%		

	Equity Investments	;
COO	\$16,697	5.57%
Outside Seattle	\$8,948	2.98%
COO & OS	\$26,505	8.83%
All others	\$3,600	1.20%
	\$55,750	18.58%

District Awards

-	\$300,000	100.00%
9	\$3,023	1.01%
8	\$40,151	13.38%
7	\$8,848	2.95%
6	\$23,295	7.77%
5	\$2,338	0.78%
4	\$127,451	42.48%
3	\$53,343	17.78%
2	\$29,168	9.72%
1	\$12,384	4.13%
-		

APPLICANT DEMOGRAPHICS

Attached to this report is a summary of responses to the demographic questions provided to applicants for 2024 as well as year-over-year comparisons to 2023. All applicants in this report are also grant recipients. Due to the small size of the applicant pool, 41 applicants, at this point it is important to note the somewhat noisy state of any such data set.

THE FOLLOWING APPLICANTS ARE RECOMMENDED FOR FUNDING

Applicant	KC Dist.	Award	Public Benefit
As If Theatre Company	1	\$2,000	As If Theatre offers free and reduced cost ticket options to all patrons during the second week (Thurs-Sun) of each production.
Auburn Symphony Association (dba Auburn Symphony Orchestra)	7	\$3,835	Free and reduced cost access to live orchestral music
Ayco LLC (dba Northwest Tap Connection)	2	\$2,000	Free and Reduced access to Northwest Tap Connection's Cultural events
Beacon Studio LLC, The	2	\$2,000	Free and reduced cost access to dance classes
Belltown Art Walk	4	\$35,703	Free arts programing in Belltown, Seattle.
Capoeira Life	2	\$2,000	Free Traditional Capoeira Rodas for kids, adults, and families
Clarion West	2	\$2,000	Free access to public writer and reader events in Seattle
Emerald Ballet Theatre	6	\$5,027	Free enrollment in weekly Bounding Boys dance class in Bellevue, WA; and free and reduced-price admission to EBT's Nutcracker Prelude and Nutcracker Dress Rehearsal performance in Bothell, WA.
Experience Education	8	\$2,000	Free cost to all our art and cultural programs—we do not sell the culture
Federal Way Symphony Orchestra	7	\$5,013	Free access to Federal Way Symphony concerts in south King Co.
Freeway Park Neighborhood Group (dba Freeway Park Association)	4	\$23,397	Free arts, culture and educational programs in Freeway Park for 2024
Friends of Georgetown History	8	\$2,000	The Georgetown Haunted History tour is a walking tour through a community of opportunity that utilizes community theatre and Indigenous storytelling at local historic sites to share the unique and diverse history of Georgetown.
Friends of Mukai	8	\$25,204	Mukai Farm & Garden will produce Cultural Arts Festivals, Japanese movie series / festivals, arts education programming, permanent art installation, a weekly BIPOC somatics circle, as well as community Japanese arts and crafts workshops.
Friends of the Issaquah Salmon Hatchery	3	\$47,563	FISH outreach and educational programming

Croater Kent Histories!		62.220	We will continue our Free First
Greater Kent Historical	5	\$2,338	We will continue our Free First
Society			Wednesday program, free entry for those
			who receive SNAP benefits as part of our
			Museums for All membership, and
			free/reduced fee programs for events
			aimed to expand our audience into
			underserved communities.
GreenStage	4	\$28,975	GreenStage will bring over 50 free
			performances of Shakespeare in the Park
			in public parks in King County
Inspired Child	2	\$5 <i>,</i> 356	Free access to summer programs.
Kirkland Heritage Society	6	\$2,000	Kirkland Cemetery Tour, historic
			programs, Resource Center & Museum
			openall free
Ladies Musical Club of	8	\$4,947	33+ Free Public Classical Music Concerts
Seattle			for King County Audiences in 2024
Lake Union Civic	4	\$2,197	By offering free and reduced-costs tickets,
Orchestra		, ,	LUCO is committed to enabling people
			with low and fixed incomes in the greater
			Seattle area to experience the joy of
			classical music.
Living Voices	4	\$2,951	Free and reduced cost access for all
Living voices	-	<i>72,331</i>	audience members to public
			performances of any of our 12 multimedia
			productions focused on history, heritage,
			and social justice at venues throughout
	4	<u> </u>	King County.
Moisture Festival	4	\$4,549	The 2024 Moisture Festival is playing from
			March 21 through April 14, 2024, and we
			will offer free and reduced cost
			attendance.
Neely Mansion	9	\$3,023	Free public access will be used for all
Association			public tours throughout the year, and for
			public workshops and activities.
Orchestra Seattle	2	\$5,756	Seven choral-orchestral and three
Seattle Chamber Singers			chamber music concerts
(dba Harmonia)			
Orquesta Northwest	4	\$8,219	Free admission to six Latino arts & culture
			events at Seattle/King County venues in
			2024.
Pacific MusicWorks (dba	2	\$2,723	Reduced cost access to Mainstage and
Academia d'Amore)			(free) Sanctuary in the City Concerts.
Parley	2	\$2,000	In addition to virtual / remote attendance
		+_,000	events, we have planned several pay-
			what-you-can (including \$0) in-person
			theater events in 2024.
Pony World Theatro	1	\$2,000	Free and reduced cost access to our 2024
Pony World Theatre	1	Ş∠,000	
			mainstage theatrical production for Edgar

Total		\$300,000	
Workshop			production, and performance
Young Shakespeare	8	\$2,000	Free access to theatre training,
The Feast)			Theater Productions in South Seattle, WA
Williams Project, The (dba	2	\$2,000	Free and Reduced Tickets to Professional
			commissioned essays, et al.–in Seattle.
			talks, film screenings, performances,
VEIUIILA	2	ددد،دد	we produce–visual art exhibitions, artist
Veronica	2	\$3,333	Free access to all programs and contents
Theatre33	6	\$8,842	Free Community events and free/reduced cost tickets to almost every show.
T heorem 22	6	60.040	events of Theatre Battery's 2024 season.
Theatre Battery	8	\$2,000	Free Admission for all audiences to the
			festival in King County.
			events and a world recognized film
Tasveer	6	\$3,439	Film screenings, open mic, storytelling
Historical Museum)			
Snoqualmie Valley			
Historical Society (dba	5	511,04	Museum and History 101 programs
SnoreLake Arts) Snoqualmie Valley	3	\$5,779	We will provide free access to our
Park Arts Council (dba ShoreLake Arts)			events.
Shoreline-Lake Forest	1	\$8,384	Free admission to multiple Shoreline
e l la constance -		40.00	theater performances in Seattle.
Seattle Public Theater	4	\$17,077	Free and reduced cost access to live
			produced concerts.
Seattle Pro Musica	4	\$2,383	Free and reduced cost access to all self-
,			tickets for 30th anniversary celebration.
Jazz Orchestra)			for all concerts, possible discounted
(dba Seattle Repertory	-	,	discounted tickets to teens age 13 and up
Seattle Jazz Orchestra	6	\$3,987	Possible free Jazz4Kids concert,
orenestra			concert)
Orchestra	4	<i>϶</i> ∠,000	Shoreline (2 concerts) and Seattle (1
Seattle Collaborative	4	\$2,000	based in the greater Seattle area. Free and reduced access to concerts in
			modeling structures, all of which are
			walk through the process of designing and
			children, alongside adult family members,
Foundation			all youth and family workshops where
Seattle Architecture	8	\$2,000	SAF offers free and reduced cost access to
			November 1 - December 1, 2024
			& Annabel, scheduled for a 5 week run,

4Culture Applicant Demographics - Organizations Respondents (As Filtered) Total Awards (As Filtered) Board, Staff, and Unpaid Staff Self-Identification 41

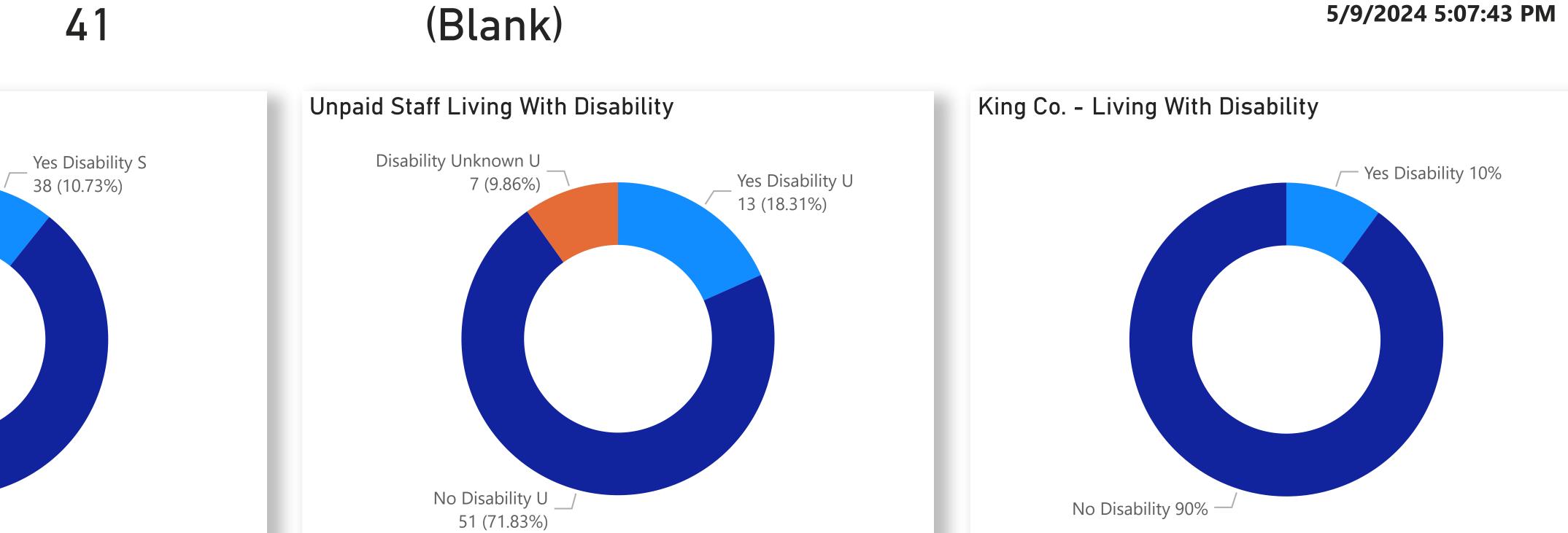
Staff Living With Disability

Disability Unknown S

32 (9.04%)

No Disability S

284 (80.23%)



Board Race/Ethnicity Staff Race/Ethnicity American Indian & Native Alaska B 5 (1.52%) Black Or African... 36 (10.9...) Hawaiian An... 10 (3.0...) – His... 15 (4...)

Yes Disability B

48 (14.55%)

Board Living With Disability

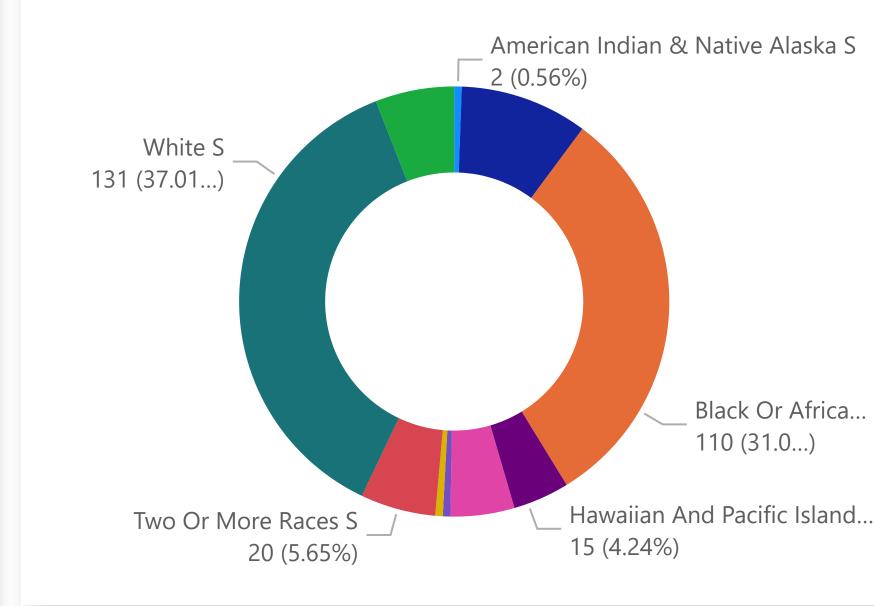
47 (14.24%)

No Disability B

235 (71.21%)

White B 189 (57.27%) —

Disability Unknown B

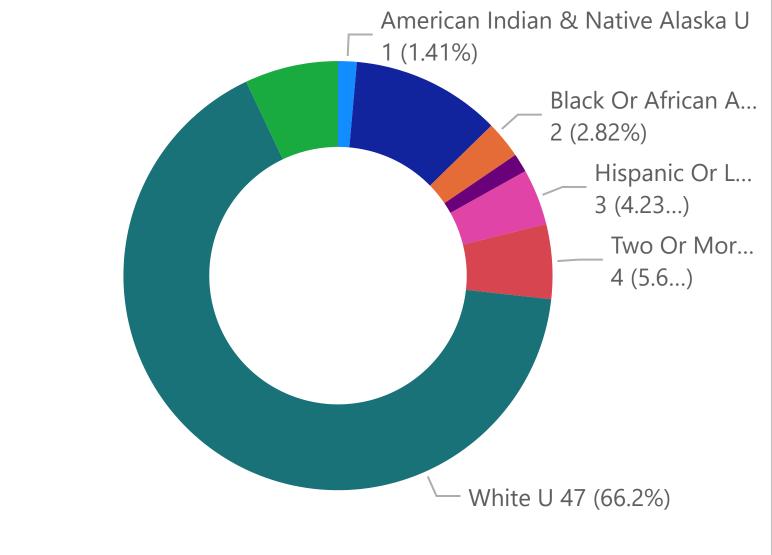


— Gay S 18 (5.08%)

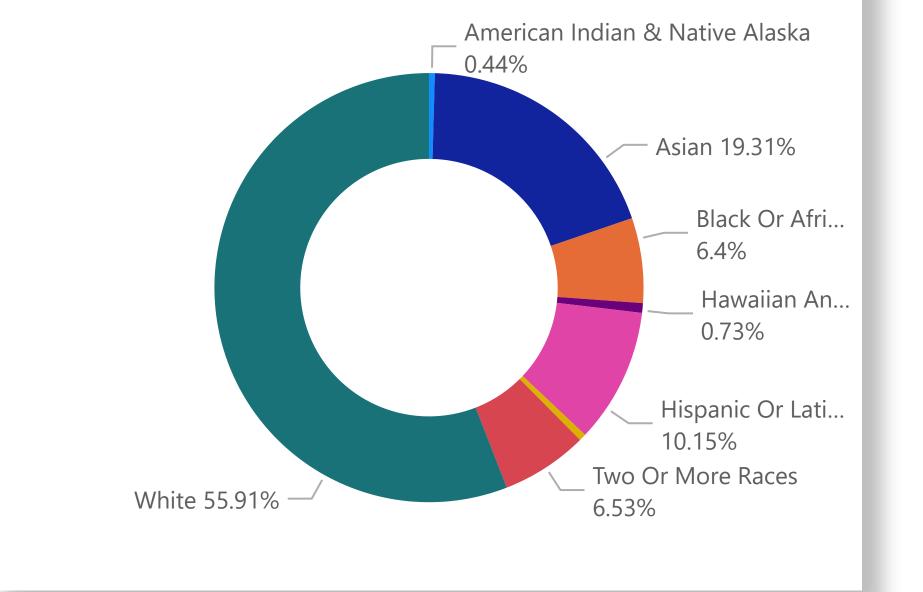
Lesbian S

17 (4.8%)

Unpaid Staff Race/Ethnicity



King Co. - Race/Ethnicity



Report Date

Arts Cultural Facilities Emer... Arts Sustained Support Community Partners Heritage Professional Deve... Heritage Sustained Support Open 4Culture Preservation Sustained Su... Public Free Access Touring Arts Roster Presen...

KC Demographics Year

Apply Filters*

Award Status

Program Year

2023

2024

0 2019

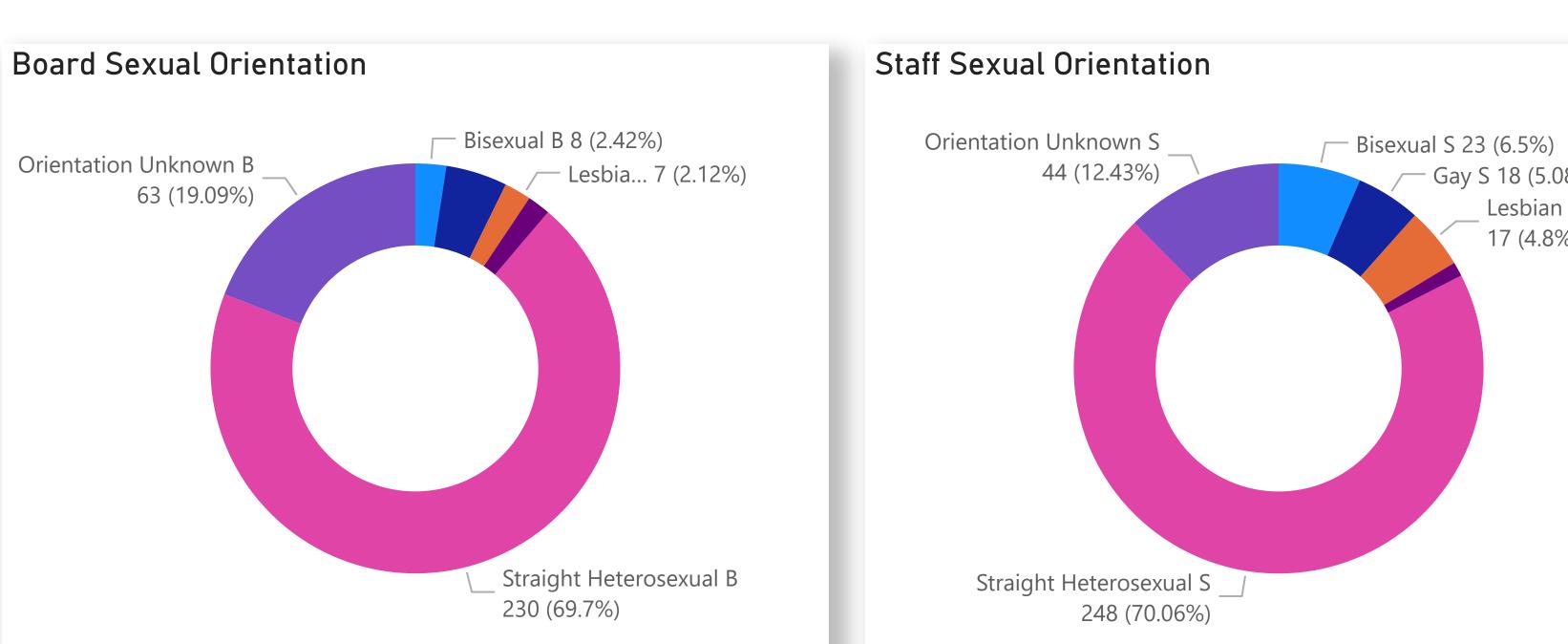
0 2020

2021

Program

* Filters by year and program must be applied when running reports. Unfiltered reports will include duplicates.

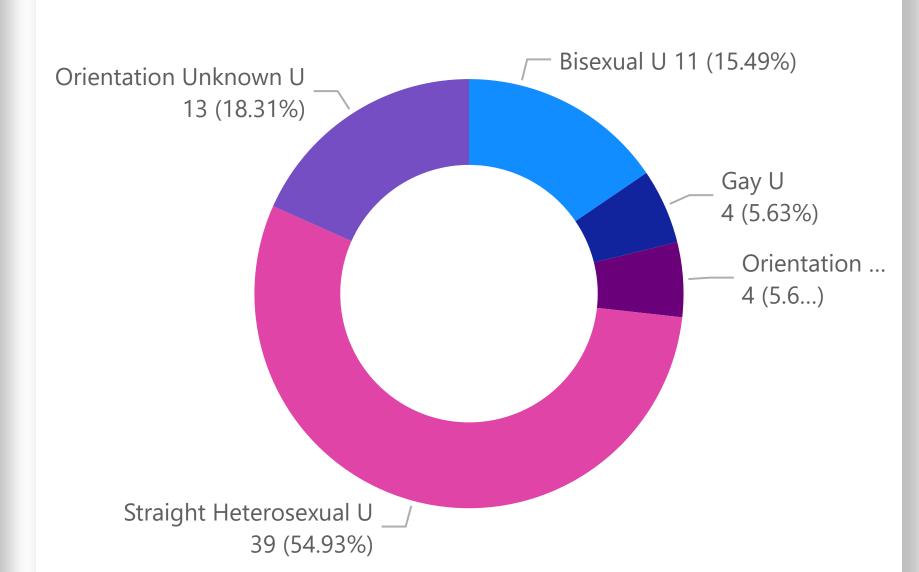
"Unknown" indicates board or staff who chose "decline to answer" in the applicant's survey, did not respond to the applicant's survey, or for whom the applicant otherwise has no information. Unknown **does not** indicate missing demographic updates.

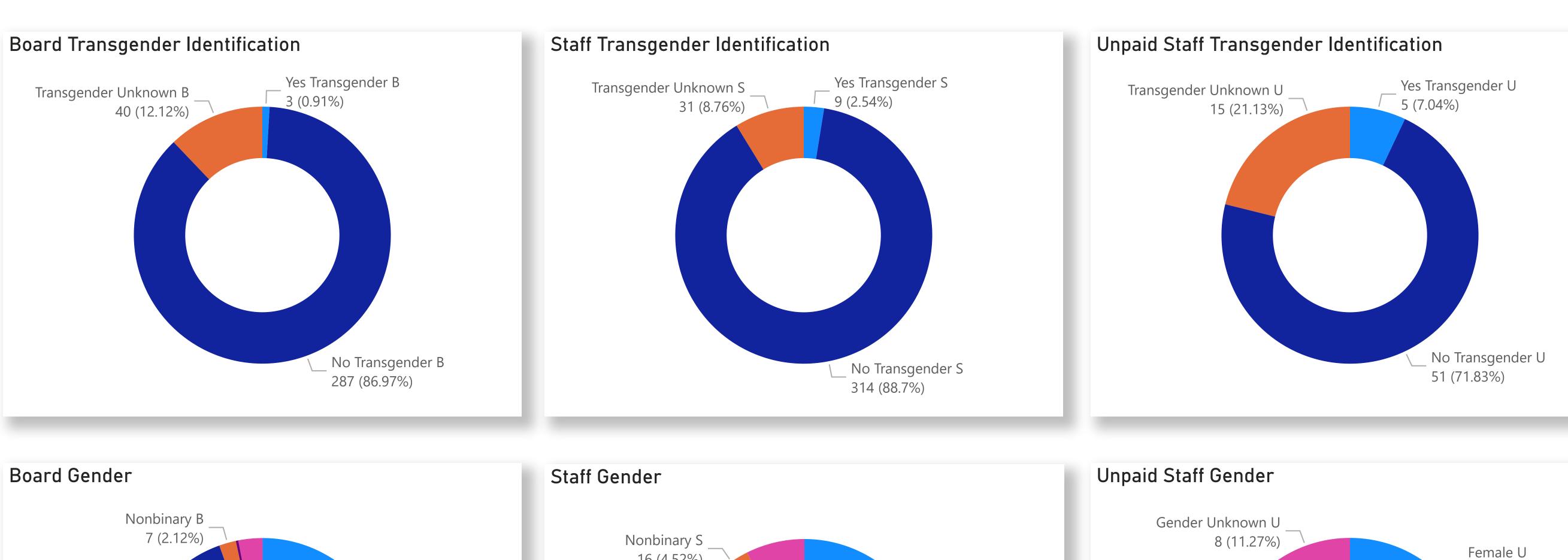


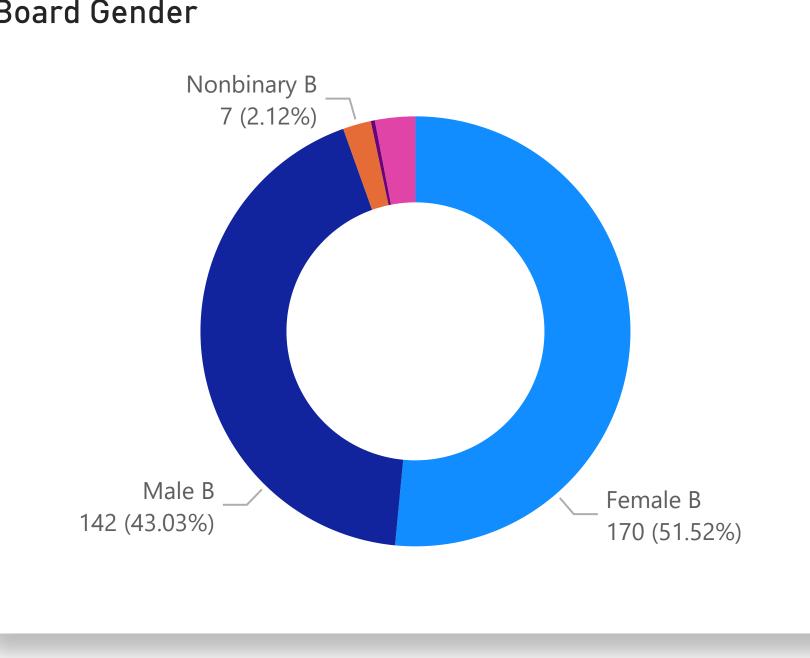
Two Or More Rac...

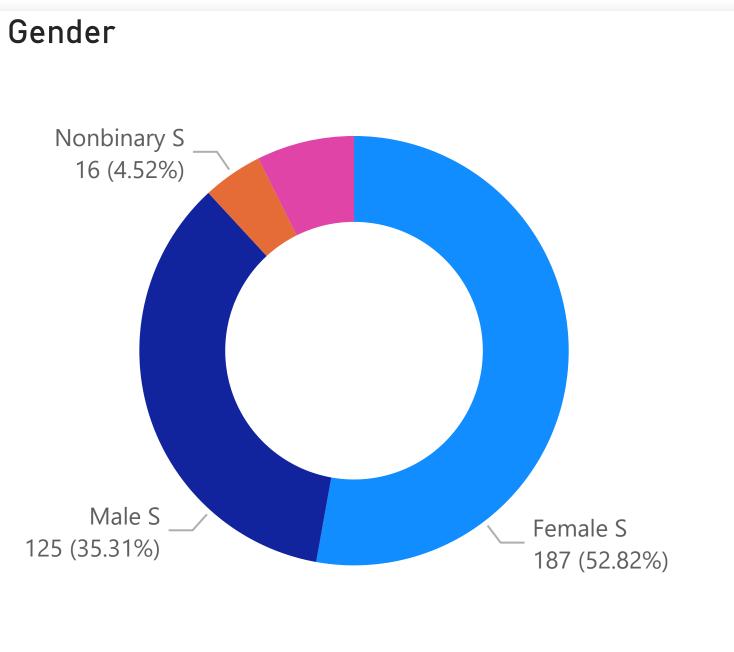
17 (5.15%)

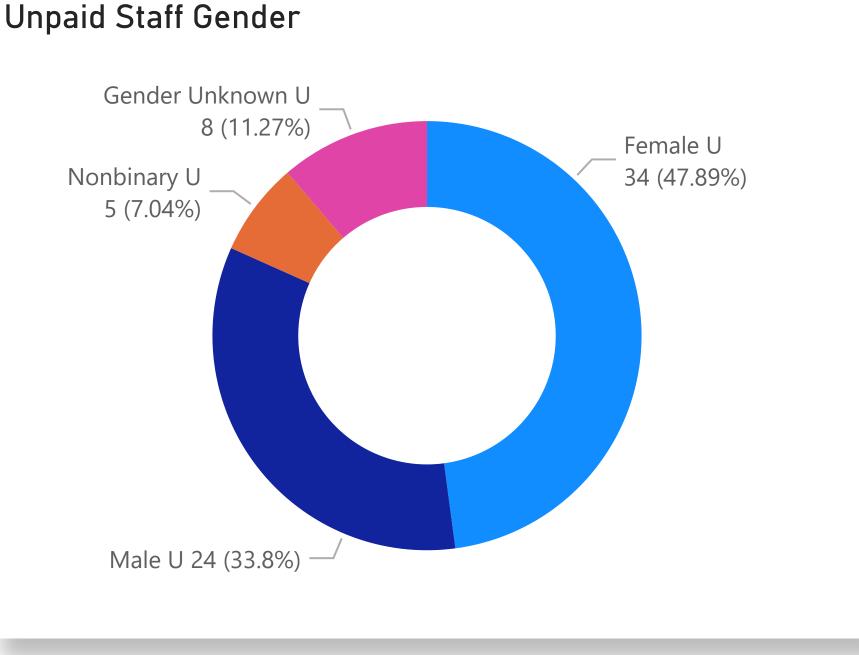
Unpaid Staff Sexual Orientation

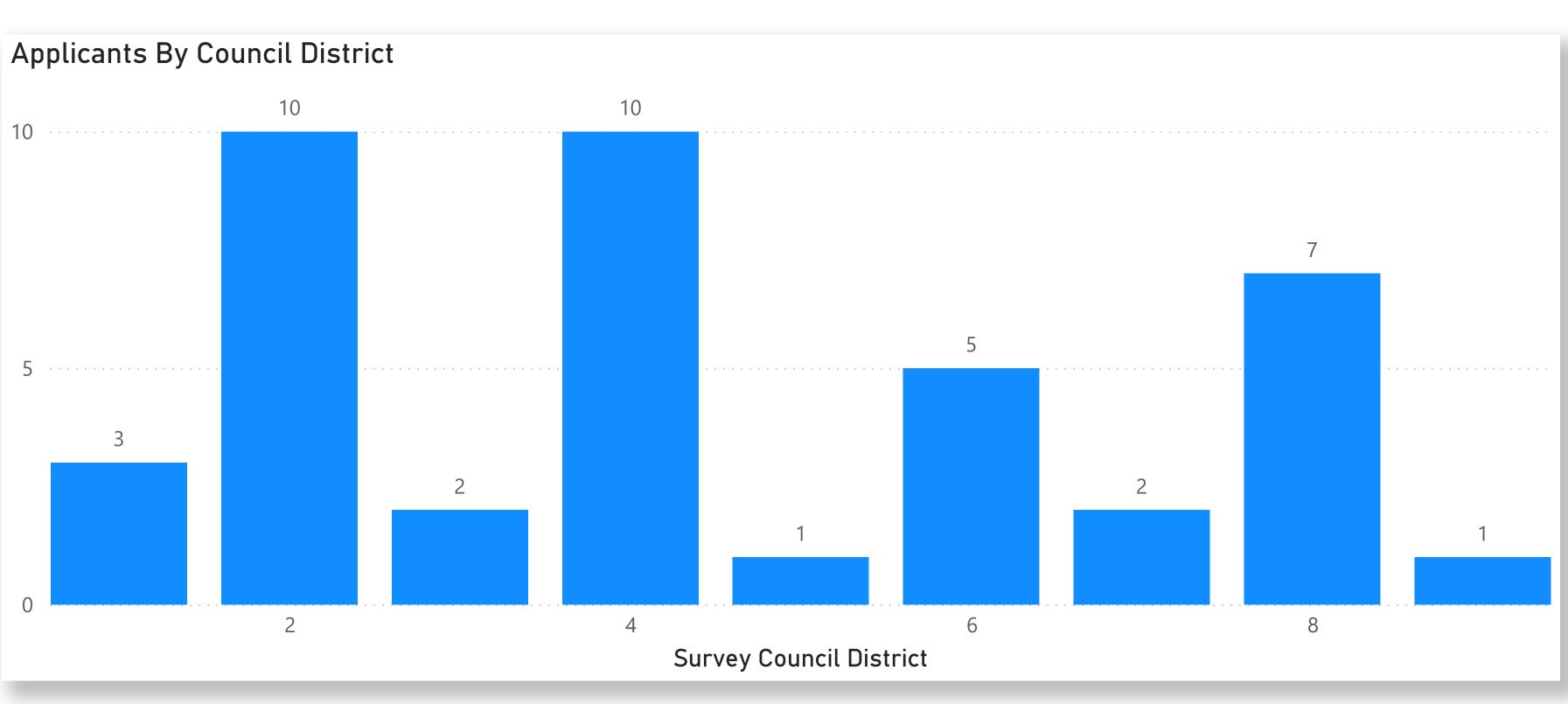






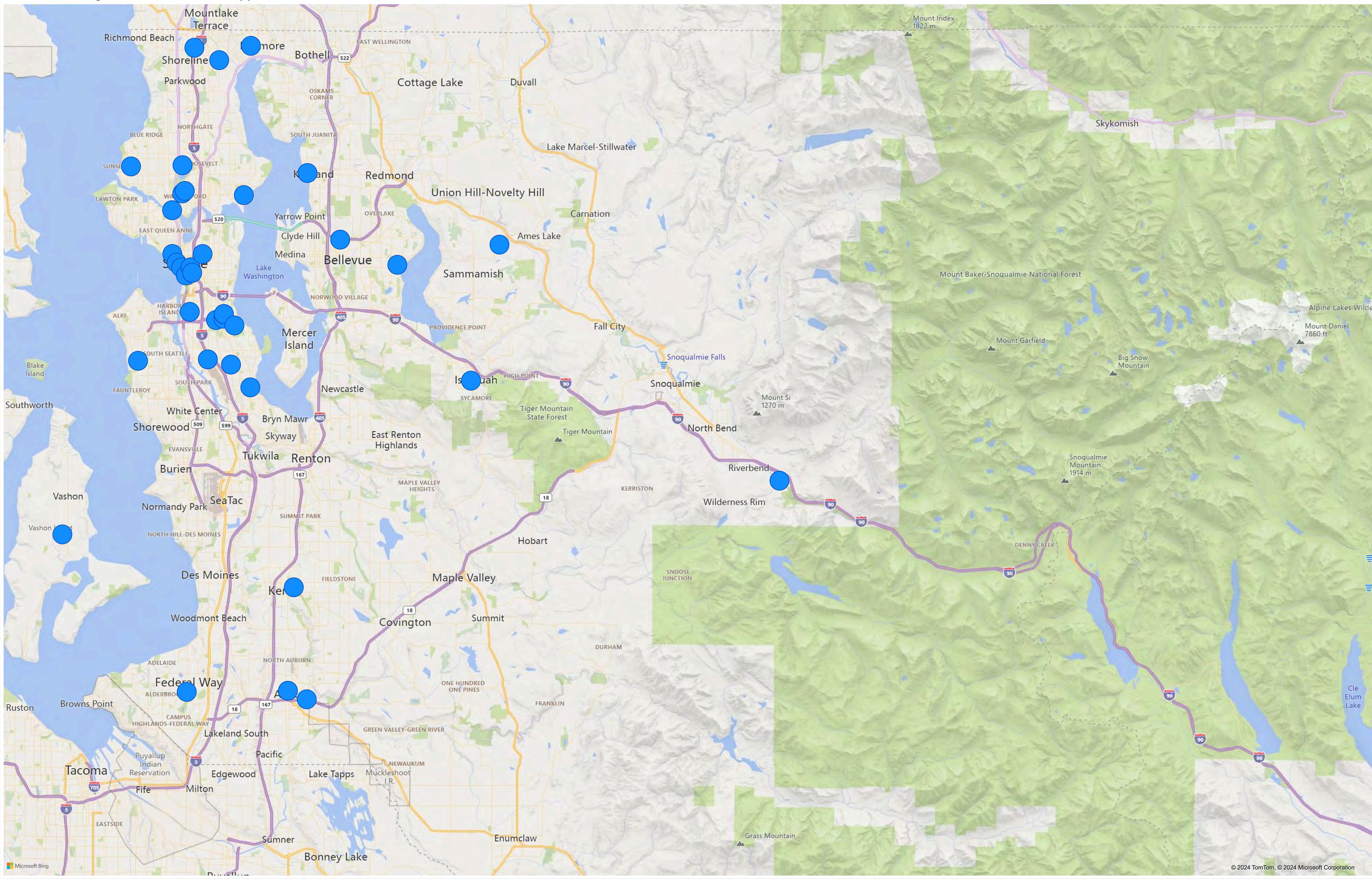






Census City	Count of Applications
Seattle	25
Shoreline	3
Auburn	2
Bellevue	2
Kent	2
Federal Way	1
Issaquah	1
Kenmore	1
Kirkland	1
N/A	1
North Bend	1
Unincorporated - Vashon/Maury Island	1
Total	41

Account Mailing Address At Time Of Application



4Culture Applicant Demographics - Organizations

Board Self-Identification

Report Date 5/9/2024 5:07:43 PM

Apply Filters*

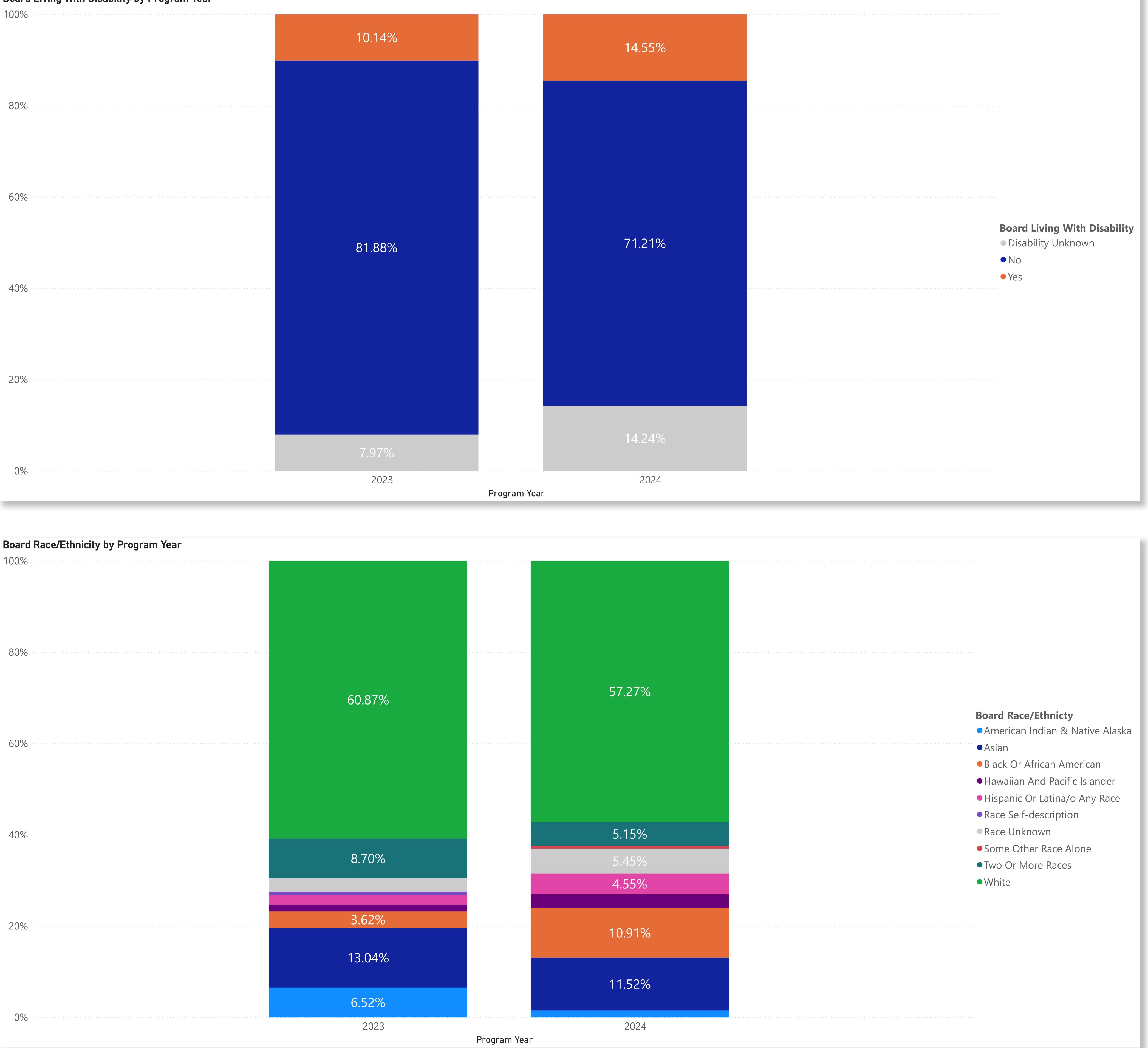
Award Status	Program Year	Program
Awarded	2023	Arts Cultural Equipment
Denied	2024	Arts Cultural Facilities Emergency
		Arts Projects - Groups
		Arts Sustained Support
		Building For Equity - Arts
		Building For Equity - Heritage
		Building For Equity Capacity Buildi
		Building For Equity Learning Circles
		C19 Recovery Fund
		C19 Reopen Fund
		Collections Care
		Community ACultura

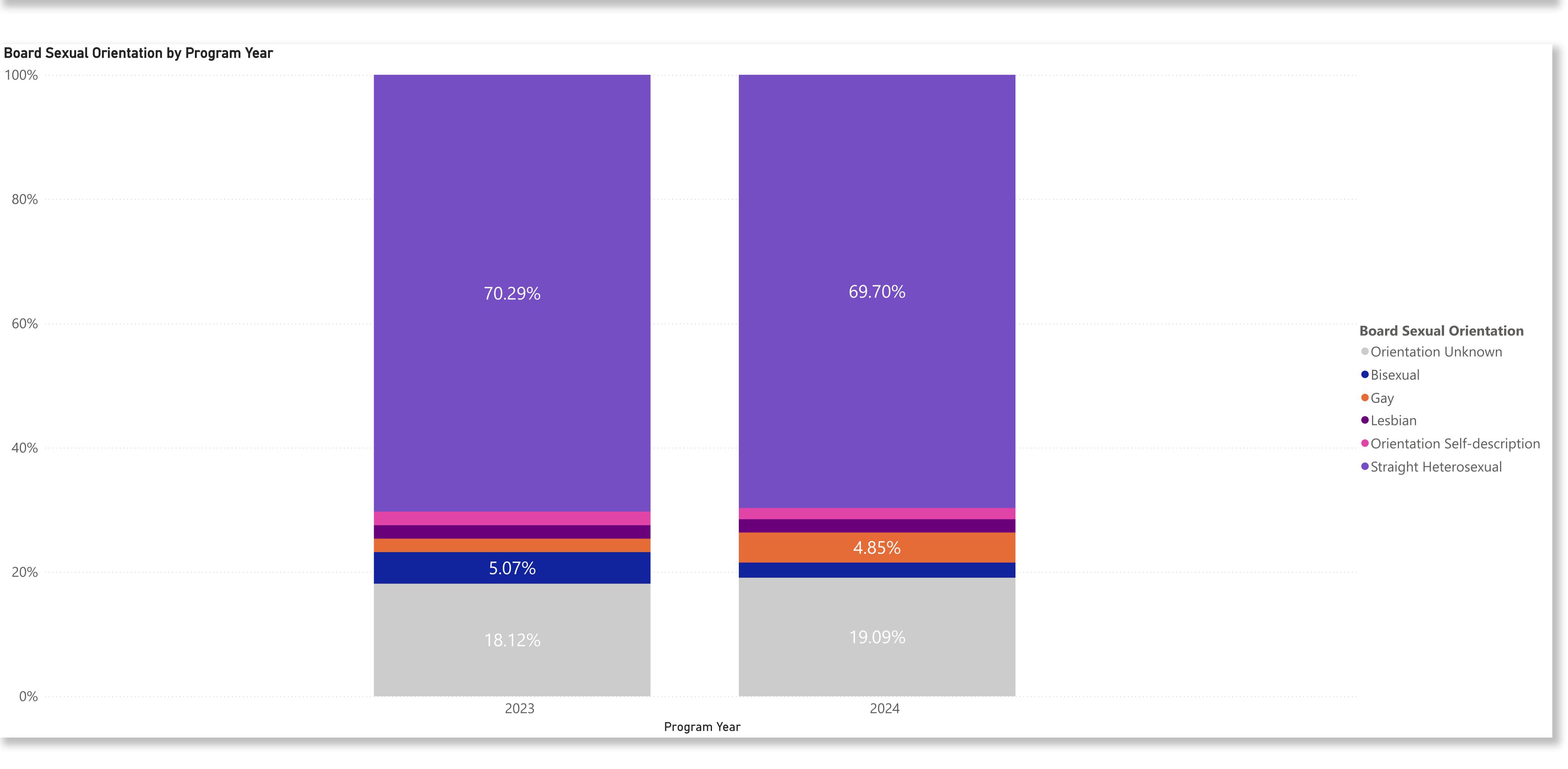
* Filters by year and program **must be applied** when running reports. Unfiltered reports will include duplicates.

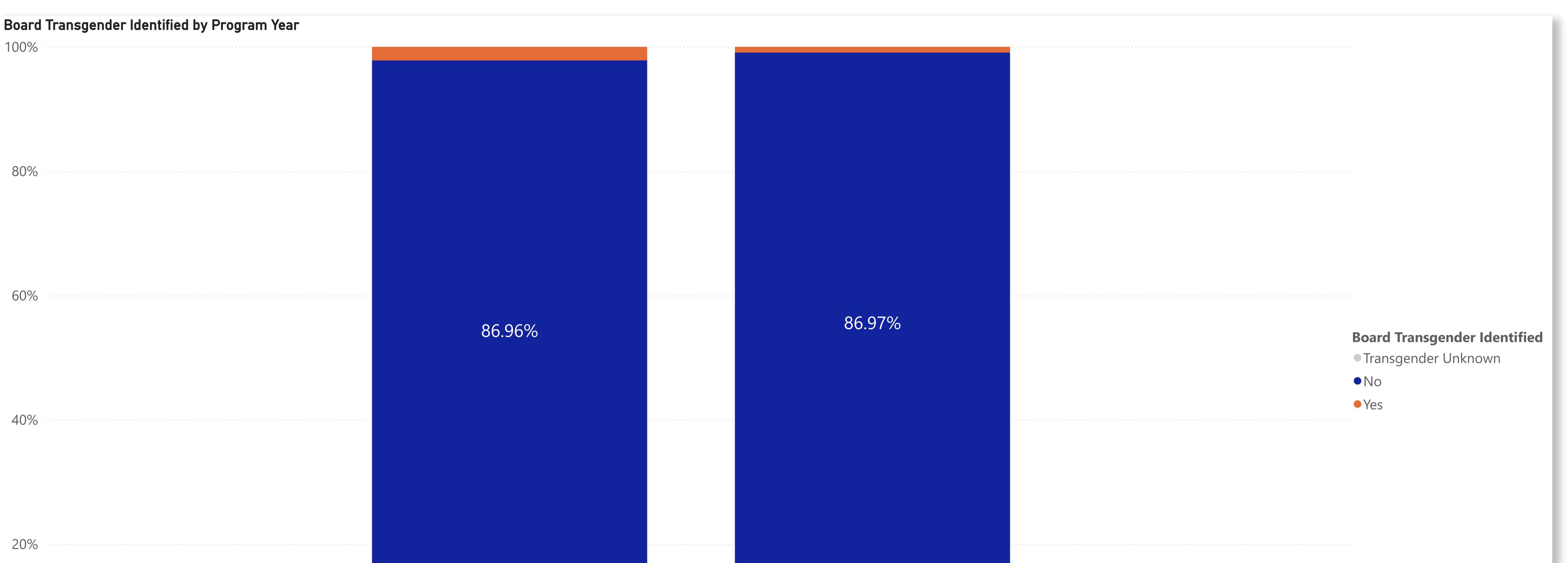
"Unknown" indicates board or staff who chose "decline to answer" in the applicant's survey, did not respond to the applicant's survey, or for whom the applicant otherwise has no information. Unknown **does not** indicate missing demographic updates.

62	Program Year Re	By Year spondents
U L	2023	21
Total Awards (As Filtered)	2024	41
\$42,000	Total	62

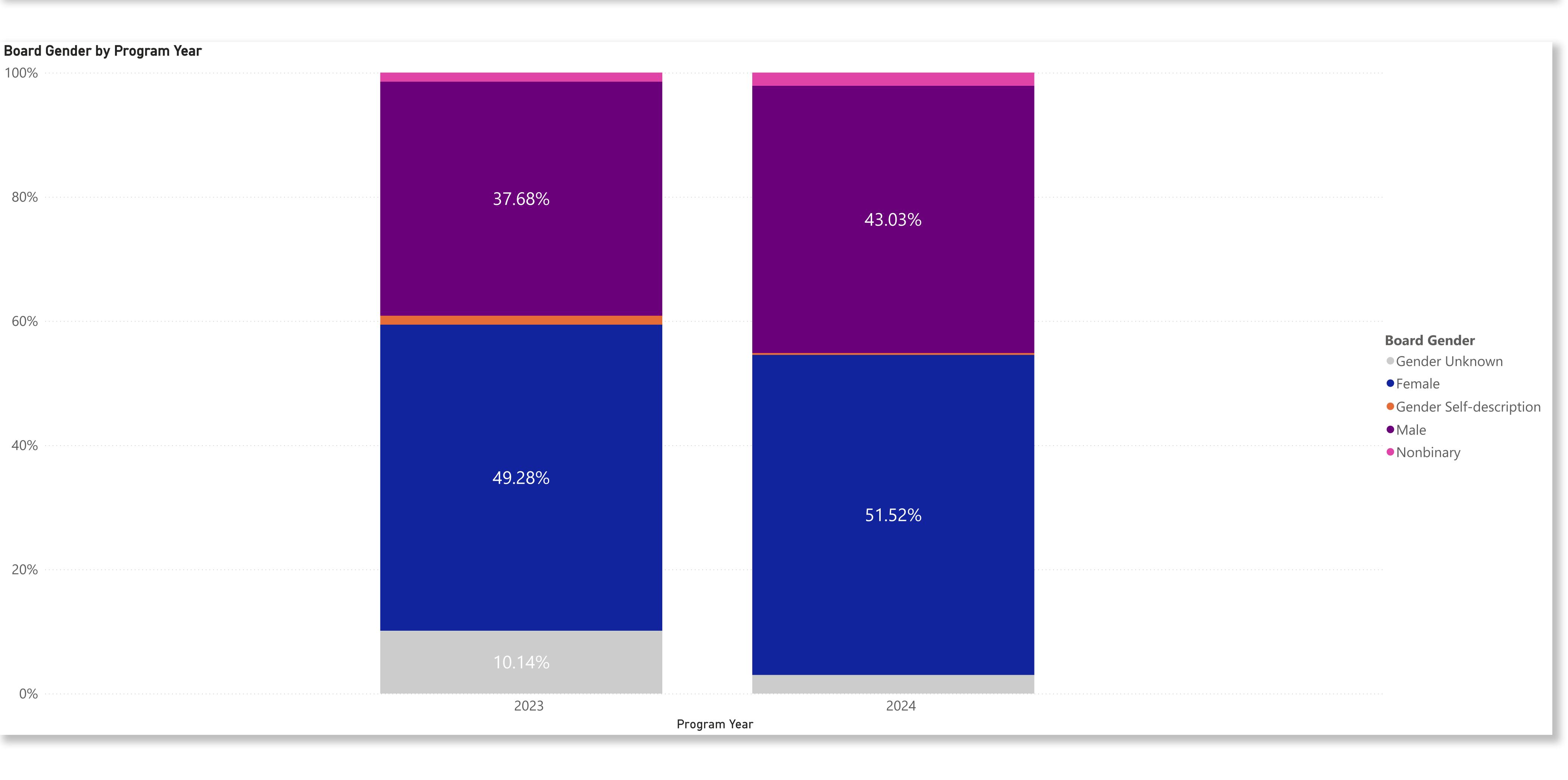
Board Living With Disability by Program Year







	10.87%	12.12%	
0%	2023	2024 Program Year	



4Culture Applicant Demographics - Organizations

Staff Self-Identification

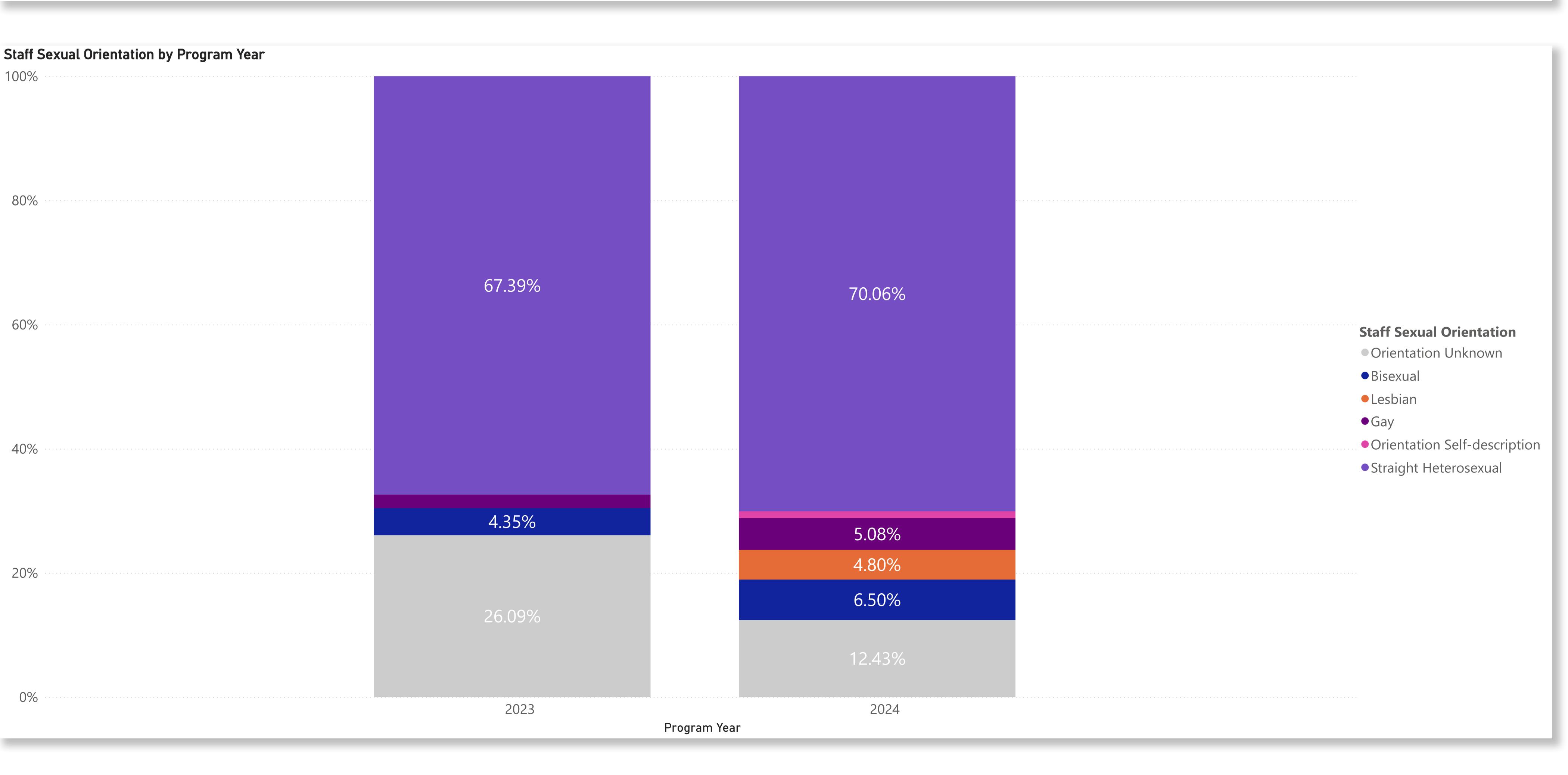
Report Date 5/9/2024 5:07:43 PM

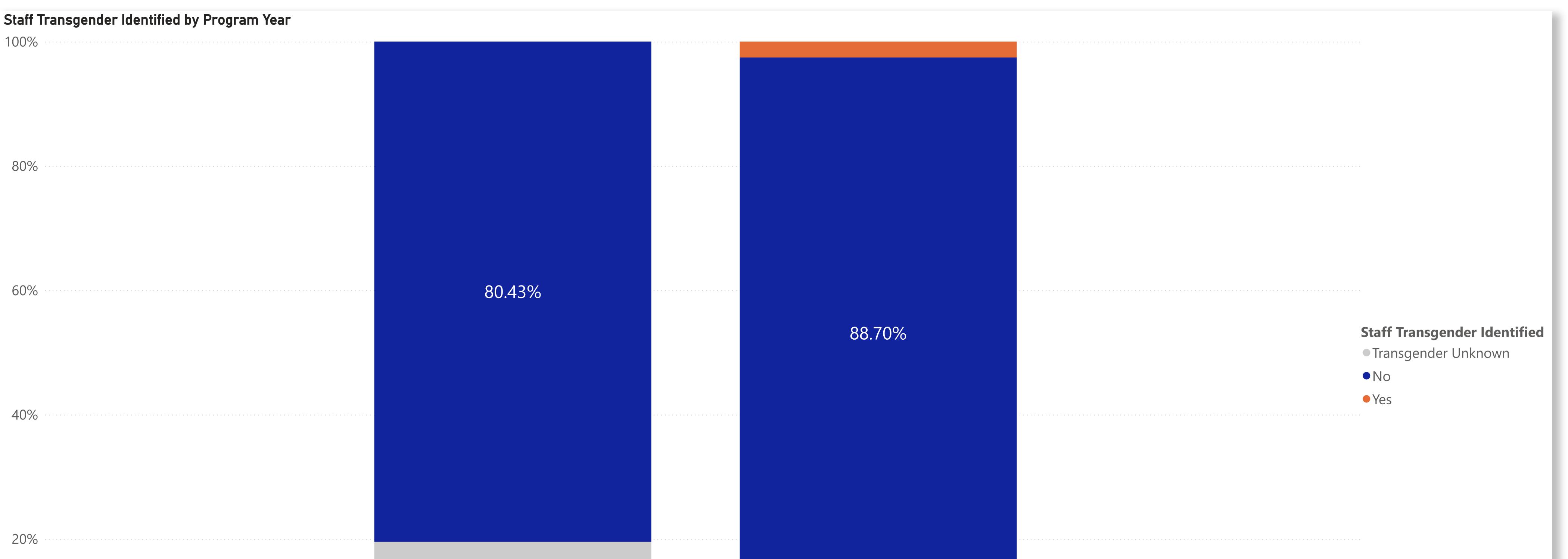
Award Status	Program Year	Program	* Filters by year and program must be	
Awarded	2023	Arts Cultural Equipment	applied when running reports.	
Denied	2024	Arts Cultural Facilities Emergency	Unfiltered reports will include	
		Arts Projects - Groups	duplicates.	
		Arts Sustained Support	"Unknown" indicates board or staff	
		Building For Equity - Arts	who chose "decline to answer" in the	
		Building For Equity - Heritage	applicant's survey, did not respond to	
		Building For Equity Capacity Buildi	the applicant's survey, or for whom the	
		Building For Equity Learning Circles	applicant otherwise has no	
		C19 Recovery Fund	information. Unknown does not	
		C19 Reopen Fund	indicate missing demographic updates.	
		Collections Care		
		Community ACultura		

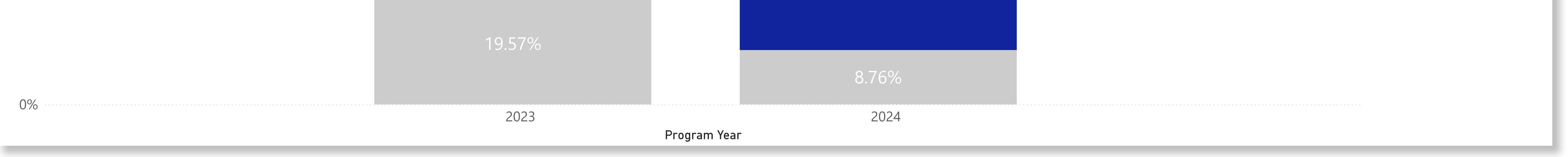
Respondents (As Filtered)	Respondents By Year Program Year Respondents		
	2023 21		
Total Awards (As Filtered)	2024 41		
\$42,000	Total 62		

Staff Living With Disability by Program Year

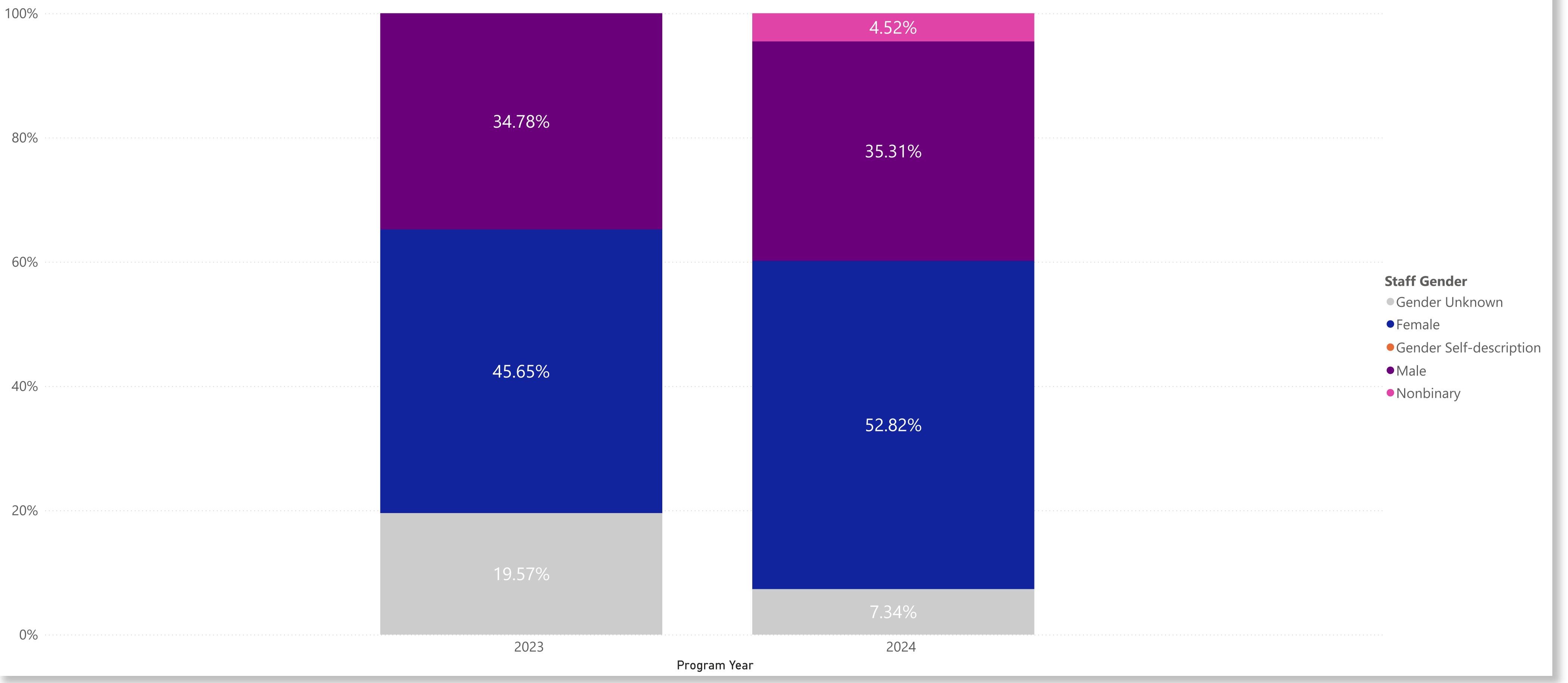












4Culture Applicant Demographics - Organizations

Unpaid Staff Self-Identification

Report Date 5/9/2024 5:07:42 PM

Apply Filters*

Award Status	Program Year	Program
Awarded	2023	Arts Cultural Equipment
Denied	2024	Arts Cultural Facilities Emergency
		Arts Projects - Groups
		Arts Sustained Support
		Building For Equity - Arts
		Building For Equity - Heritage
		Building For Equity Capacity Buildi
		Building For Equity Learning Circles
		C19 Recovery Fund
		C19 Reopen Fund
		Collections Care
		Community ACultura

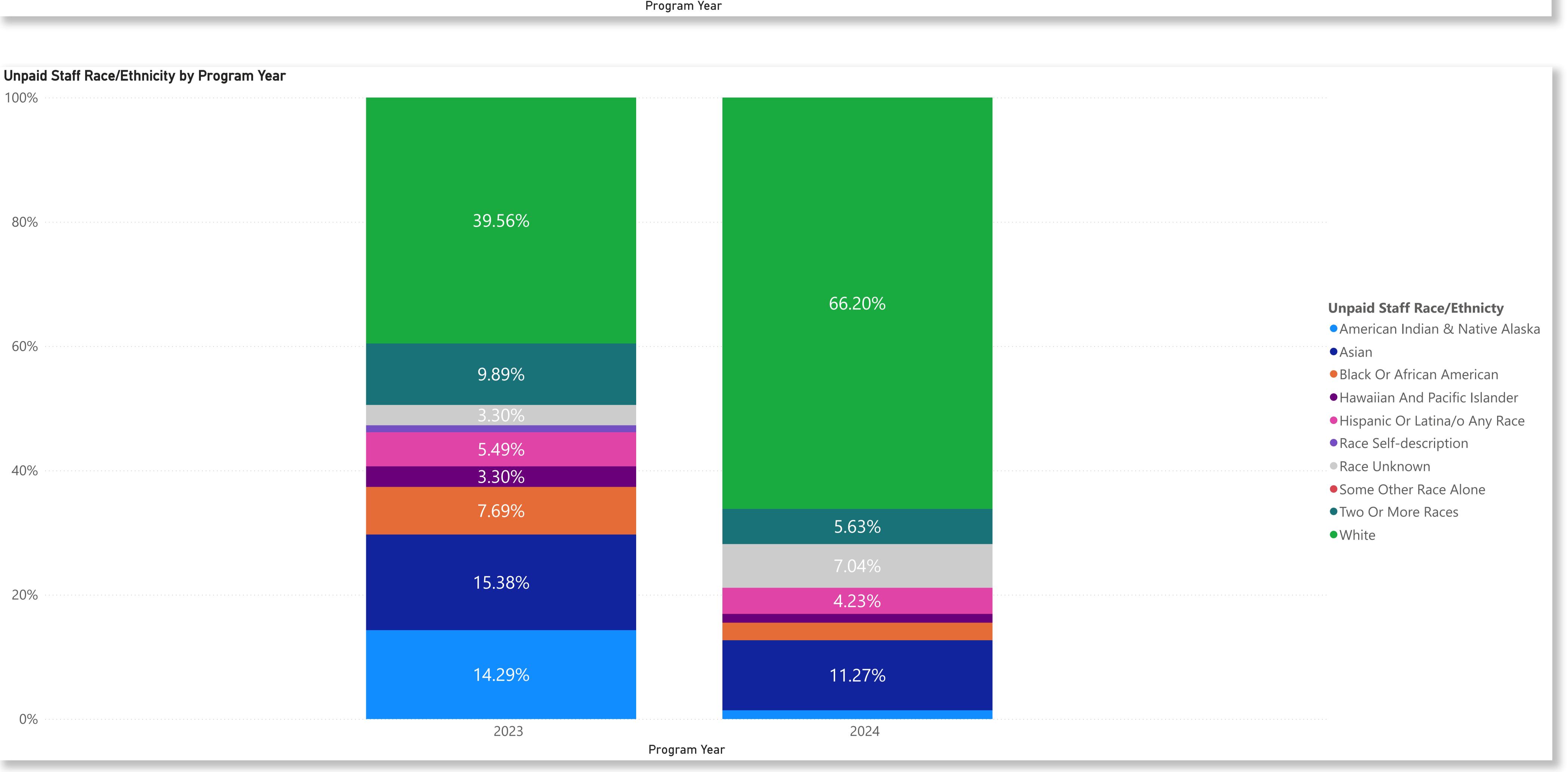
* Filters by year and program **must be applied** when running reports. Unfiltered reports will include duplicates.

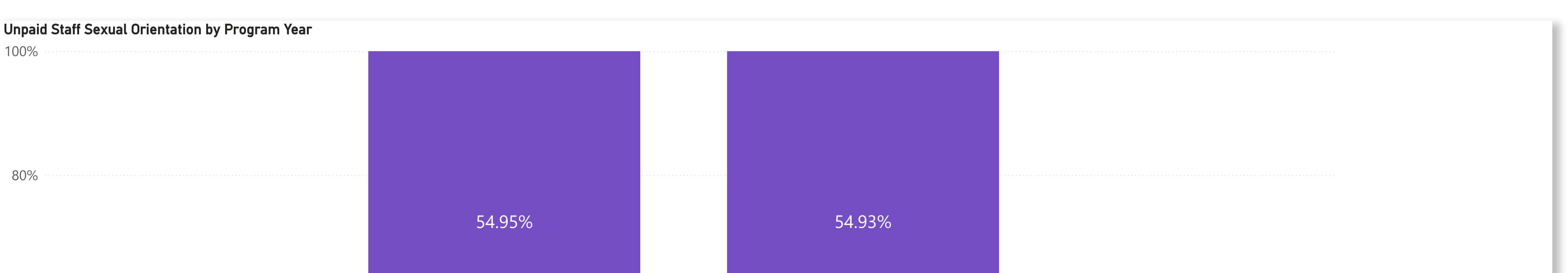
"Unknown" indicates board or staff who chose "decline to answer" in the applicant's survey, did not respond to the applicant's survey, or for whom the applicant otherwise has no information. Unknown **does not** indicate missing demographic updates.

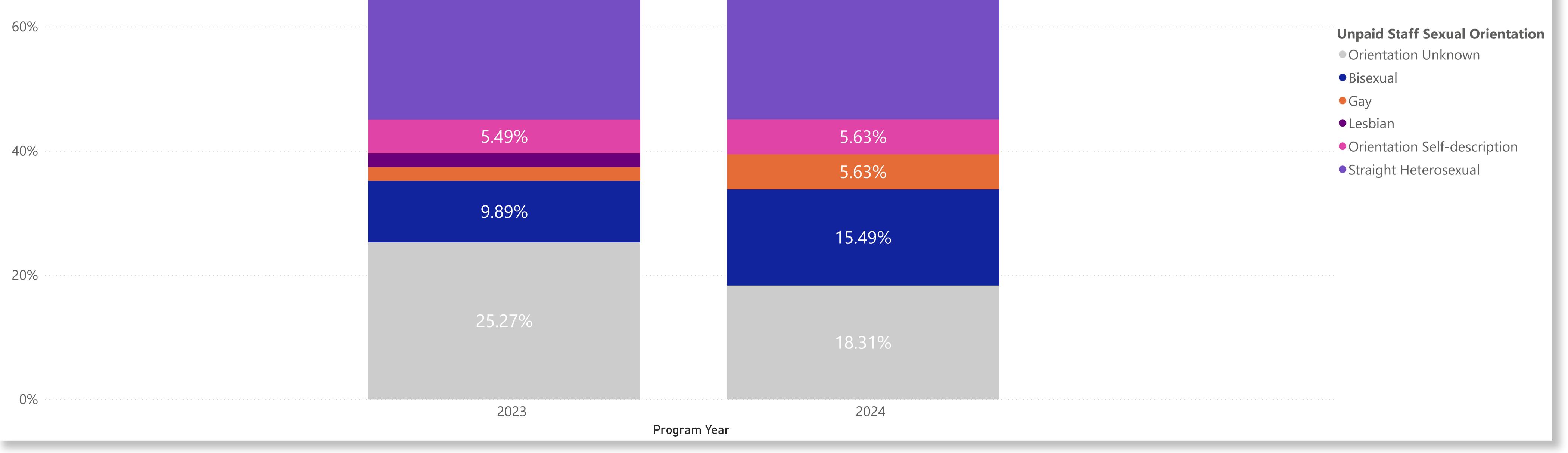
62Program realRespondent202321Total Awards (As Filtered)202441
Total Awards (As Filtered) 2024 41
2024 4
\$42,000 Total 62

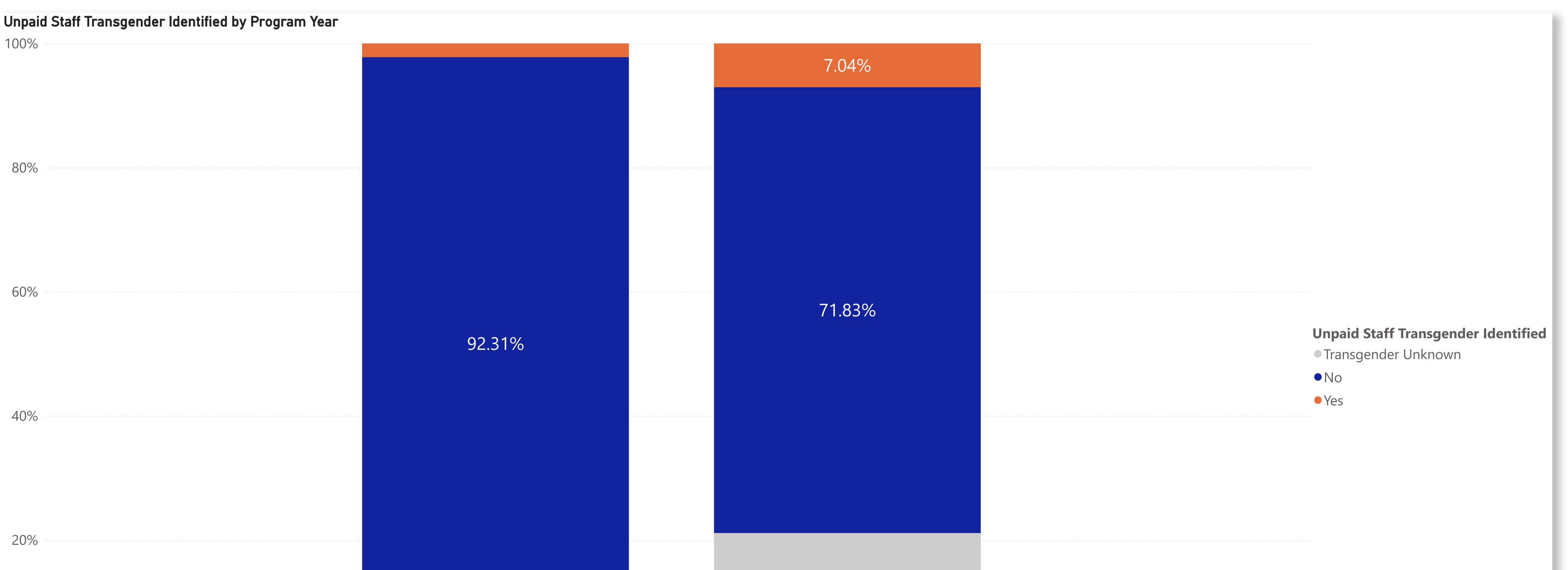
Unpaid Staff Living With Disability by Program Year

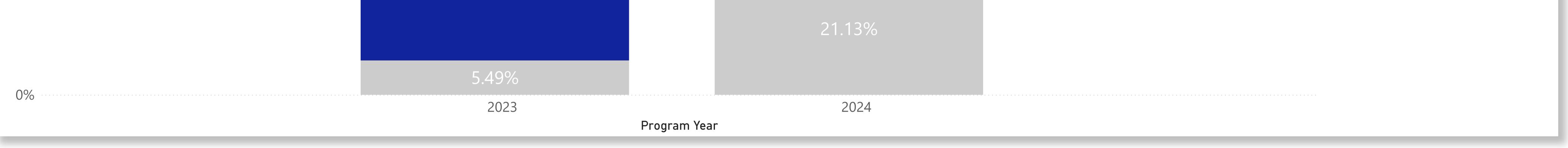
100%				
100 //	14.29%		18.31%	
80%				
60%				 Unpaid Staff Living With Disability Disability Unknown
40%	75.82%		71.83%	 Disability Unknown No Yes
20%				
$\cap ^{0}$	9.89%		9.86%	
0%	2023	Program Year	2024 r	



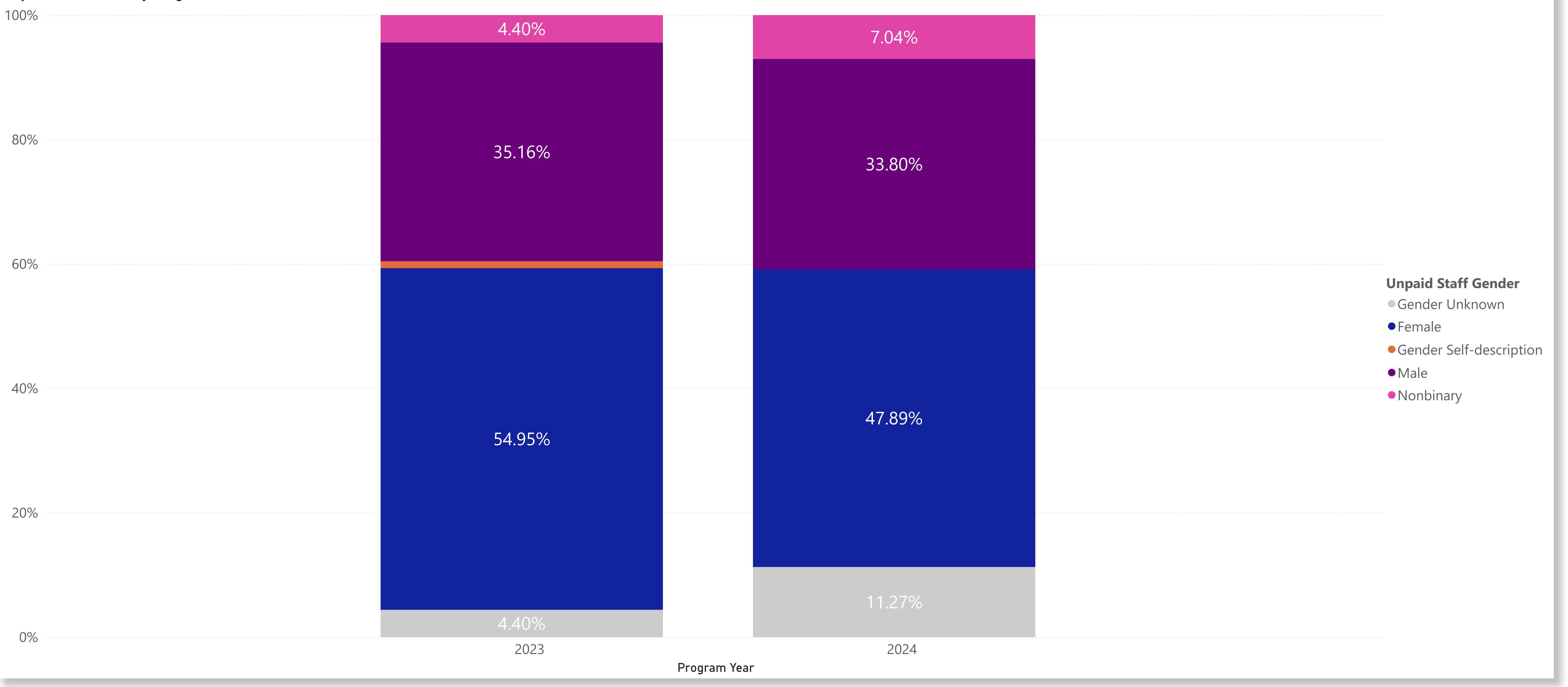














101 PREFONTAINE PL S SEATTLE, WA 98104 4CULTURE.ORG

ADVISORY COMMITEE REPORT

Date:	May 22, 2024
То:	4Culture Board of Directors
Prepared by:	Bret Fetzer
Re:	Arts Cultural Facilities Emergency Request:
	Renton Civic Theatre

MOTION: The Arts Advisory Committee recommends the 4Culture Board approve an award of **\$10,000** from the Arts Cultural Facilities Emergency and Unforeseen Opportunity fund to Renton Civic Theatre for boiler condensate skid tank and pump. Vote: 4-0-0. Motion by Sudeshna Sen / seconded by Jessica Ramirez.

PROGRAM BACKGROUND

Each of 4Culture's three funding program areas, Arts, Heritage and Historic Preservation, can support Out-of-Cycle Emergency or Unforeseen Opportunity projects, and can set aside funds specifically for this purpose each year. Requests for more than \$30,000, or requests that go beyond available funds remaining as a set-aside, are reviewed through an additional process by the 4Culture Executive Committee. Recommendations for support go to the 4Culture Board of Directors for final approval. In the absence of a meeting of the 4Culture Board, proposals are reviewed and approved by the 4Culture Executive Committee.

- The Arts Program Emergency & Unforeseen Opportunity budget for 2024 is \$77,000.
- The 2024 set-aside (minimum) for Communities of Opportunity/Outside Seattle grants is \$22,277 (20%).
 - \$0 has been granted to COO/OS applicants in 2024.
- The current balance in the fund is \$59,000

Note: Applicants to this program have previously been interviewed using the *Building for Equity: Cultural Facilities – Equity in Development and Construction* survey; these interviews did not impact the application, but rather served to gather information about the cultural community. However, due to impending changes in Building for Equity, these interviews are currently suspended.

DEFINITIONS

Cultural Facilities:

Cultural facilities are places that encourage active perception, interpretation, and expression of the social realities around us. They may satisfy this definition through their current use, potential use or through their historic or cultural significance. This includes but is not limited to natural sites, manmade sites, historic structures, the temporary and the virtual. Their distinguishing characteristic is that they facilitate ongoing expression of community creativity and history.

Emergency:

- A pressing situation that would cause an organization in the very near term to suffer severe economic consequences due to conditions outside of its control
- A threat to the safety of patrons or staff
- A catastrophic event or natural disaster

Unforeseen Opportunity:

- Present an opportunity to significantly advance an organization's goals and mission
- Be an opportunity that was **not available** at the time of the last application deadline and that **will no longer be available** to the applicant by the next annual application deadline.

PROPOSAL

Renton Civic Theatre: \$10,000

Boiler Condensate Skid tank and Pump

http://www.rentoncivictheatre.org

From their application:

This application is "to replace the failed condensate feedwater tank and water pump serving your steam boiler. This will be a similar size using the same electrical power source.

This is a time sensitive maneuver to get this equipment ordered and in place before the Boiler is needed to fire up again for the new season. It will take 6-8 weeks for the parts to be ordered and to arrive then can take another 2-4 weeks to get installed. This will put us back into the new season and back into the colder months. We have looked into getting an inter new heating system for the space instead of the steam boiler, our building was built in 1939 the cost of this would be enormous. We have just completed a found raiser campaign raising 115K to replace our very old lighting system. This took us 3 years to achieve this goal. When we got the new system installed in January and that used up all the funds we raised, not knowing that our boiler was about to go caput on us.

If the time line goes as planned the project will not effect our operations this summer, if we have to wait until fall then we would be taking the chance of producing and having rehearsals in a cold building for our opening show of the 24/25 season Blood Brothers. Which we have just started our season campaign.

It will take 6-8 weeks for the parts to be ordered and to arrive then can take another 2-4 weeks to get installed. This will put us back into the new season and back into the colder months. We currently are in a cash flow problem, due to the long running campaign to raise money for the lighting system, we are

not in a position to go to our donors and ask for more money until we get to our new season which is not until after the summer months, when the job needs to get started and completed."

See the attached application for further information about staff involvement, project implementation, and support materials. **NOTE: Renton Civic Theatre is an applicant from outside of Seattle and would fit the set-aside requirement for COOs/Outside of Seattle.**

Total project budget is \$9,418 + tax



101 PREFONTAINE PL S SEATTLE, WA 98104 4CULTURE.ORG

ADVISORY COMMITEE REPORT

Date:	May 22, 2024
То:	4Culture Board of Directors
Prepared by:	Bret Fetzer
Re:	Arts Cultural Facilities Emergency Request:
	Indigenous Creatives Collective dba yehaw

MOTION: The Arts Advisory Committee recommends the 4Culture Board approve an award of **\$10,000** from the Arts Cultural Facilities Emergency and Unforeseen Opportunity fund to Indigenous Creatives Collective (dba yehaw) for site safety and stabilization at their newly acquired building next door to their existing parcel . Vote: 4-0-0. Motion by Jessica Ramirez / seconded by Amy Dukes.

PROGRAM BACKGROUND

Each of 4Culture's three funding program areas, Arts, Heritage and Historic Preservation, can support Out-of-Cycle Emergency or Unforeseen Opportunity projects, and can set aside funds specifically for this purpose each year. Requests for more than \$30,000, or requests that go beyond available funds remaining as a set-aside, are reviewed through an additional process by the 4Culture Executive Committee. Recommendations for support go to the 4Culture Board of Directors for final approval. In the absence of a meeting of the 4Culture Board, proposals are reviewed and approved by the 4Culture Executive Committee.

- The Arts Program Emergency & Unforeseen Opportunity budget for 2024 is \$77,000.
- The 2024 set-aside (minimum) for Communities of Opportunity/Outside Seattle grants is \$22,277 (20%).
 - \$0 has been granted to COO/OS applicants in 2024.
- The current balance in the fund is \$59,000

Note: Applicants to this program have previously been interviewed using the *Building for Equity: Cultural Facilities – Equity in Development and Construction* survey; these interviews did not impact the application, but rather served to gather information about the cultural community. However, due to impending changes in Building for Equity, these interviews are currently suspended.

DEFINITIONS

Cultural Facilities:

PAGE 1

Cultural facilities are places that encourage active perception, interpretation, and expression of the social realities around us. They may satisfy this definition through their current use, potential use or through their historic or cultural significance. This includes but is not limited to natural sites, manmade sites, historic structures, the temporary and the virtual. Their distinguishing characteristic is that they facilitate ongoing expression of community creativity and history.

Emergency:

- A pressing situation that would cause an organization in the very near term to suffer severe economic consequences due to conditions outside of its control
- A threat to the safety of patrons or staff
- A catastrophic event or natural disaster

Unforeseen Opportunity:

- Present an opportunity to significantly advance an organization's goals and mission
- Be an opportunity that was **not available** at the time of the last application deadline and that **will no longer be available** to the applicant by the next annual application deadline.

PROPOSAL

Indigenous Creatives Collective dba yehaw: \$15,000

Site Safety and Stabilization

http://www.yehawshow.com

From their application:

"yəhaw Indigenous Creatives Collective is an urban Native, Queer and women-led arts nonprofit rematriating 1.5 acres of land on Coast Salish territories. Our mission is to help improve Indigenous wellbeing through art-making, community building, land stewardship and restoration, and equitable creative opportunities for personal and professional growth. Our aim is to create a sacred space that uplifts Native peoples' creative sovereignty, and fosters authentic connections with our neighbors and the broader community.

This past March, we jumped on an exciting and unforeseen opportunity to expand our stewardship with a new acquisition of the house directly next door to our existing parcel. This new home gives us so many possibilities—offices, a communal kitchen, co-working areas, studios for artist residencies, and much more with community visioning. We now finally have access to water, power, and an indoor bathroom, which we've navigated successfully without since our first land purchase in 2022, but are much welcomed and needed additions. We're so thankful for this recent acquisition as we were troubleshooting how we could connect water and power to our undeveloped greenspace to support our community and arts programming, but knew any changes to the site would result in damage or disturbance, and it feels vital to us to prioritize the health and safety of the land.

This has been a plan of ours since we first purchased our undeveloped greenspace, but came to fruition a little more quickly than expected. We've been in conversation with staff and plan to apply to the Building 4 Equity and Open Doors funding as soon as it becomes available, but with many of our usual

funding streams unavailable or on hiatus this year, these emergency funds will help bridge the gap in funding for us, since this acquisition ate up a lot of our budget for the year. Facilities specific funding, will help us continue our core programs, connecting local Indigenous artists with equitable opportunities, and providing them a place to work together. Addressing safety concerns in the home will allow us to welcome in community as quickly as possible. In the next few years, we plan to renovate or reconstruct the home as a Native arts center with additional amenities.

Most urgently, our initial needs include:

- Asbestos abatement and immediate treatment for the house

pest exclusion + removing insulation soiled by rat droppings in the attic, for healthy air quality

- Fixing exposed wiring and unsafe electrical systems

- Removing barriers and improving ADA accessibility to the house with a ramp

- Implementing rainwater and stormwater infrastructures, as well as wet-feet farming techniques to help with a flooding basement, and waterlogged soil as we develop our own food security and water sovereignty programs"

See the attached application for further information about staff involvement, project implementation, and support materials. **NOTE: yehaw's venue is in a Community of Opportunity and would fit the set-aside requirement for COOs/Outside of Seattle.**

Total project budget is \$66,713.10



101 PREFONTAINE PL S SEATTLE, WA 98104 4CULTURE.ORG

ADVISORY COMMITTEE REPORT

Date:	May 22, 2024
То:	4Culture Board
Presented by:	Chieko Phillips
Prepared by:	Lauren Miles, Chieko Phillips
Re:	Out of Cycle Funding Request: Greater Kent Historical Society

PROGRAM BACKGROUND AND PROCESS

A set-aside in the Heritage Cultural Facilities funding program to accommodate emergency out-of-cycle facilities needs was established as part of the original program guidelines and financial plan approved by County Council. In 1996, additional language providing for "Unforeseen Opportunities" was added to the eligibility requirements.

- The Heritage Program Emergency & Unforeseen Opportunity budget for 2024 is \$27,500.
- The 2024 set-aside for a minimum amount of equity investments for applicants within Communities of Opportunity or located outside Seattle (COO/OS) is \$5,500 (20%)
- The current balance in the fund is \$27,500 (\$22,000 available to non-COO/OS applicants)

CRITERIA FOR EVALUATING PROPOSALS

All Cultural Development Authority funding program criteria focus on a project's quality, feasibility, and impact. In addition to meeting eligibility criteria, every Heritage Cultural Facility applicant must demonstrate that the proposed project is well planned; will further their ability to fulfill their mission; can be completed and managed in a timely fashion; and will have a positive impact on a King County community.

After meeting all eligibility requirements for the regular Facilities program, applicants to the outof-cycle program must also explain how their project fits the definition of an Emergency or Unforeseen Opportunity:

EMERGENCY:

- A pressing situation that would cause a facility, collection, or landmark to be threatened or suffer severe economic consequences due to conditions outside of its control
- A pressing situation that was not present at the time of the last application deadline and will cause irreparable damage or threat to safety if not addressed by the next application deadline.

- A physical threat to the safety of patrons, staff, and/or collections
- A catastrophic event or natural disaster

UNFORESEEN OPPORTUNITY:

- Provides an opportunity that was not available at the time of the last application deadline and that will no longer be available to the applicant by the next application deadline
- Will allow the applicant an unexpected opportunity to significantly advance its goals and mission that would be lost if not addressed by the next regular funding deadline.
- The acquisition of history property that is in danger of destruction.

REVIEW PROCESS

The proposals and attachments are sent electronically to each committee member. In addition to individual review, the group review includes a brief (10 minute) interview with the applicant. A recommendation from the Heritage Advisory Committee will be sent to the Executive Committee or the 4Culture Board of Directors for approval at the next regular meeting.

Funding request: Greater Kent Historical Society Total project budget: \$2029.38 Request amount: \$1,750 Amount recommended by HAC: \$1,750

The Greater Kent Historical Society (GKHS) stewards the Bereiter House located in Kent, Washington. GKHS experienced an electrical outage in the facility's Community Library room. Dylan High, Executive Director, has been attempting to work with the City of Kent to initiate repairs on this electrical issue, which presented itself at the end of 2023. In the written application, it is discussed that it took a substantial amount of time to communicate with the City about the potential for repairs, even as the City is in charge of supporting the electrical systems of the Bereiter House per GKHS' lease agreement. In March 2024, the City communicated to Dylan that due to a \$100 million capital backlog, they would not be able to fix the issues in the house at this time and GKHS was thus encouraged to look for funding elsewhere. The request is for \$1,750, which would allow the organization to bring an electrician to the house and restore electricity back to the Community Library Room. Currently, the space is being used as a resource room, but the organization intends to expand it; they hope to bring some of their archival collections into the room and build some workspaces in the space for their pilot internship program. The project has been discussed with the Greater Kent Historical Society's Board. The organization will be contributing \$300 to the project, but due to the unanticipated nature of the outage, 4Culture funds would be beneficial to the completion of the repairs (though the Board has committed to dipping into its reserve to cover overages if necessary). GKHS will also be contributing in-kind labor to fix the room's aesthetics once the repairs are complete. Insurance needs will be handled by the City of Kent. An electrician may be able to come out in May or June and hopefully complete the repairs in the summer.

The HAC interviewed Dylan High, Executive Director of the Greater Kent Historical Society.

The Heritage Advisory Committee asked Dylan for updates on the proposed project. Dylan shared that there were no additional updates on the submitted proposal.

When asked to provide more information about the plans with the original expansion of the Community Library room, Dylan shared that the budget for that project was determined by

wanting to utilize the space and equipment that already exists; the first phase of the project had a very small budget for items like bookshelves, which would help the organization consolidate archive and work space into one library room. The next planned phase also had a small budget for the moving of the existing materials (such as workstations and archives) from different parts of the building into the library room. When asked about the start of the internship program, Dylan shared that the organization's projected start time of the pilot high school program is fall 2024. Dylan also discussed the City's initial response to the wiring issue, where the City denied any request for labor to fix the issue, but then later said that they were unable to fund the repair due to capital backlog. Dylan shared that the City of Kent Facilities representative came in to look at the full house's wiring issue, rather than the Community Library Room's specific outage. Wiring repair for the full house is understood by the organization to be necessary for a long-term fix, though Dylan hopes to have the library room's repair completed in purpose of the internship program, and any help through the City has been slow and unmoving, which is why he sees this as an emergency need. When asked if a lack of repair of the outage would lead to a delay of the internship program, Dylan discussed that while it would not delay the actual start of the work, the organization would have to rethink the program's structure to account for the lack of workspace, and that it would be a detriment to the public benefit of the program as it is planned.

Following the interview, one HAC member expressed that it was beneficial to know that the scale and scope of the internship program would indeed change should the outage issue go unaddressed. Another HAC member agreed that while the need for full house rewiring is concerning, the City's lack of clear communication about their role in repair demonstrates the pressing nature of the need, though it is not "urgent" in the same context of a significant safety issue. One HAC member raised concerns about the eligibility of the proposal under the "emergency" definition per the program criteria, though funding a project of this size, especially given the context of the organization's location, would be much more beneficial and equitable than not funding it. In general, the HAC found that funding the proposal would be appropriate under this program, and thus voted to fund the Greater Kent Historical Society in its full request amount of \$1,750.

MOTION: The Heritage Advisory Committee recommends that the 4Culture Board accept the Greater Kent Historical Society's request for out of cycle funding in the amount of \$1,750. Motion was approved. (Vote: 4-0-0; Motion by Seth Margolis / seconded by Suzanne Greathouse).



ARTS ADVISORY COMMITTEE

Prepared by: Elly Fetter

The Arts Advisory Committee (AAC) held a regular meeting via Zoom on April 16, 2024

Melissa Newbill provided the AAC with an update about the Cultural Producers Recovery Fund and announced that she is looking for one AAC member to be part of the peer review panel. She welcomed any members interested to contact her directly.

Nina Yarbrough provided an update about 2024 Arts Programming and shared recent milestones made by 4Culture staff regarding Doors Open. Nina also shared information about recent hiring updates within 4Culture. She will also keep the committee informed on future open positions.

The next scheduled AAC meeting will occur on Tuesday, May 21, 2024.

*For more information, contact Elly Fetter at <u>ellyfetter@4culture.org</u> or (206) 848-0068

HERITAGE ADVISORY COMMITTEE

Prepared by: Lauren Miles Board Representative: Seth Margolis

The Heritage Advisory Committee (HAC) held a regular meeting via Zoom on May 16, 2024. The committee approved the March minutes.

Chieko Phillips introduced the Greater Kent Historical Society's application to the Heritage Emergency and Unforeseen Opportunity program. The HAC met with Dylan High, Executive Director at Greater Kent Historical Society, to discuss the proposal.

MOTION: The Heritage Advisory Committee recommends that the 4Culture Board accept the Greater Kent Historical Society's request for out of cycle funding in the amount of \$1,750. Motion was approved. (Vote: 4-0-0; Motion by Seth Margolis / seconded by Suzanne Greathouse).

Bart J. Cannon delivered an overview of the 2024 Public Free Access funding recommendations.

MOTION: The Heritage Advisory Committee recommends that the 4Culture Board accept the 2024 Public Free Access award recommendations as presented to 41 organizations, for a total

program allocation of \$300,000. Motion was approved. (Vote: 4-0-0; Motion by Seth Margolis / seconded by Teya Cruz-Uribe).

Chieko Phillips shared several updates on Doors Open and presented on the continued development of the Countywide Initiatives program.

The next HAC meeting is scheduled for 12PM Thursday, July 18, 2024, on Zoom.

*For more information, contact Lauren Miles, at lauren.miles@4Culture.org or 206 263-3210.

HISTORIC PRESERVATION ADVISORY COMMITTEE

Prepared by: Emily P. Lawsin Board Representative: Frank Martin

The Historic Preservation Advisory Committee (HPAC) held a regular meeting on Microsoft Teams on Thursday, May 9, 2024. The committee approved the March meeting minutes.

Preservation staff Emily P. Lawsin and Dana Phelan facilitated a review and discussion by HPAC of the five applications to the King County Landmark Nomination Support program. Support Specialist Liz Reyes took notes during the reviews. Please see attached Staff Report.

MOTION: The Historic Preservation Advisory Committee recommends that the 4Culture Board accept the 2024 King County Landmark Nomination Support award recommendations as presented to 4 individuals, for a total program allocation of \$25,334. Motion approved. (Vote 3-0-1; Motion by Justin Ivy / Second by Robyn Mah. Abstention due to conflict of interest by Huy Pham.)

Dana Phelan gave updates on Doors Open and new hires.

HPAC member Huy Pham, Emily P. Lawsin, Nicholas Vann, and Beyond Integrity Interns Rosa Woolsey and Jade Wahlgren spoke on a panel entitled, "Historic Preservation: Asian Americans, Cultural Significance, and Endangered Places" at the Association for Asian American Studies (AAAS) Conference in Seattle, April 25.

The next HPAC meeting is scheduled for 3PM Thursday, July 11, 2024.

*For more information, contact Emily P. Lawsin, at <u>emily.lawsin@4Culture.org</u> or 206 477-3110.

PUBLIC ART ADVISORY COMMITTEE

Prepared by: Fiona Dang Board Representative: Catherine Nueva España

The Public Art Advisory Committee (PAAC) held a regular meeting on Teams on April 18, 2024.

PAAC approved the deaccession of the three sculptural elements of Mario Oblak's *Marker Series* affected by theft, permanently sited at the Meridian Center for Health in the Northgate neighborhood of Seattle.

Jordan Monez shared an update on the Poetry in Public program.

The next regularly scheduled PAAC meeting will be held on May 16, 2024 via Teams.

*For more information, contact Fiona Dang, at <u>fiona.dang@4culture.org</u> or 206-848-0215.



101 PREFONTAINE PLS SEATTLE, WA 98104

MEETING MINUTES

Committee :	Executive Committee
Date:	Wednesday, April 17, 2024
Time:	10:00 – 11:00 AM
Location:	Teams
Present:	Catherine Nueva Espana, Eugenia Woo, Khazm Kogita, Steven Schindler
Absent:	Natasha Rivers
Staff:	Brian J. Carter, Erica Maniez, Jonathan Cunningham

- 1. Call to Order Eugenia Woo called the meeting to order at 10:02 AM.
- 2. General Business

MOTION #2024-22: Minutes from the Executive Committee's March 20 2024 meeting were approved as presented. The motion was passed unanimously. (Vote: 4-0-0. Motion by Khazm Kogita/Catherine Nueva Espana).

3. Doors Open Update

Brian will give a fuller update at the board meeting. The County Council is responsible for assigning one person to each panel. Claire has been working with the Chair of the Council and his staff; they have developed a job description for the panelists, and this description will go out along with a list of recommendations. We will be able to assign these representatives to specific panels.

The Implementation plan continues to move forward. We'll go to the Committee of the Whole on April 23 to share the outline of the plan. We will follow up with individual meetings with Council members and the Executive; we will set up similar meetings with members of the Puget Sound Regional Council, who will also need to review the plan.

Internally, we've made three new hires, all allocated to Year One programs (two program managers and a program support specialist). All of these are two-year term-limited positions. We have a number of additional hires we'll be making; please direct folks to our website as these openings come up. The Prefontaine Building space is moving along as well; improvements are on schedule and we're hoping to move in by May. Heritage, Year One, and Admin departments will be moving over to the Prefontaine Building space.

4. Board Agenda

Brian reviewed the Board Agenda for the April 24 Board Meeting for the Executive Committee. He also noted that we want to provide an opportunity for the board to take a closer look at the Implementation Plan. We'll hold two meetings outside of the board meetings to go over the Implementation Plan in depth; we'll discuss how the plan is a direct reflection of 4Culture's legacy of practice. If Executive Committee members could attend and encourage others to show up, that would be great. We want questions to be resolved for folks before the June board meeting. Eugenia asked about scheduling for the two meetings; there will be two separate meetings, and they will be set in consultation with interested board members. May will cover the Implementation Plan format, and in June it will be a look at a more polished product.

- Discussion of ED Performance Review CLOSED SESSION
 Eugenia noted that the Executive Committee would go into an Executive Session to
 discuss the Executive Director's performance review.
- 6. The meeting was adjourned at 10:50 AM.

2024 BOARD MEETING ATTENDANCE

		January 31		February 28		March 27		April 24		May 29		June 6		September 25		October 30		December 4		Attendance		се
First	Last	present	phone	present	phone	present	phone	present	phone	present	phone	present	phone	present	phone	present	phone	present	phone	present	phone	total
Staci	Adman		Х	Х		Х			Х											2	2	4/4
Catherine Nueva	Espana		Х	х		Х		Х												3	1	4/4
Leanne	Guier	Х		х			Х	Х												3	1	4/4
Angie	Hinojos		Х		Х				Х												3	3/4
Khazm	Kogita				Х		Х		Х												3	3/4
Afua	Kouyate		Х		Х		Х		Х												4	4/4
Seth	Margolis		Х		Х		Х		Х												4	4/4
Frank	Martin				Х		Х		Х												3	3/4
Patricia	Moss		Х		Х																2	2/2
Bryan	Ohno	Х		х				Х												3		3./4
AC	Petersen		Х	Х		Х			Х											2	2	4/4
Natasha	Rivers		Х	Х			Х		Х												4	4/4
Latha	Sambamurti		Х				Х		Х												3	3/4
Steven	Schindler	Х		Х			Х	Х												3	1	4/4
Neil	Strege						Х														1	1/2
Eugenia	Woo	Х			Х		Х		Х											1	3	4/4
Ex Officio	1																					
Claudia	Balducci	х		Х																2		2/4
Teresa	Mosqueda		Х		Х		Х		Х												4	4/4
Sarah	Perry		Х		Х																2	2/4
Sarah	Steen		Х		Х		Х		Х												4	4/4

4Culture - 2024 Board Attendance



TRANSPORTATION & PARKING MAP

4Culture's offices are located in the Tashiro Kaplan Building in the Pioneer Square neighborhood of Seattle. Our address is: <u>101 Prefontaine Place South, Seattle</u>

BUS & LIGHT RAIL

4Culture is located across the street from the Pioneer Square Station in the Transit Tunnel. In addition to the Sound Transit **Link Light Rail**, we are also located on many bus lines. **King County Metro** – 1; 2; 3; 4; 5; 7; 13; 14; 16; 17; 18; 21; 24; 27; 28; 29; 33; 36; 40; 49; 62; 70; 111; 114; 124; 131; 132; 212; 214; 216; 217; 218; 550; 554. **RapidRide** – D Line; E Line. **Sound Transit** – 421; 425; 435; 412; 413; 416; 550; 554; 590; 592. **Visit King County's** <u>Trip Planner</u> for details.

DRIVING & PARKING

It is important to note that 4Culture's street, Prefontaine PIS is closed between 6am – 9am and 3pm – 6:30pm to all vehicles except buses.

FROM I-5 NORTH

Take the James Street Exit (164A), Stay straight to go onto 6th Avenue South, turn right onto South Washington Street, turn right onto Third Avenue South and finally turn left – half-way up the block into The Frye Building Parking Garage.

DRIVING FROM I-5 SOUTH

Take exit (164A) for Dearborn St toward James St/Madison St. Keep right at the fork, follow signs for James St. Turn left at James St. Take the 1st left onto 6th Ave. Take the 2nd right onto Yesler Way. Turn left down Third Avenue South – half-way down the block into The Frye Building Parking Garage.



PARKING

Parking is available across the street at the Frye Building Parking Garage located at 117 3rd Avenue South (near 3rd Ave. S. & Yesler Way). You can also find additional options at <u>http://downtownseattle.com/parking</u>.